

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT  
MINUTES  
Organizational Meeting of January 10, 2006**

The Organizational Meeting of the Indian Hill Exempted Village School District was held on Tuesday, January 10, 2006, at 7:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member.

Mr. Sharp was appointed to serve as Temporary Chairperson.

**OATH OF OFFICE** – Mrs. Barber administered the Oath of Office to newly-elected members—Barbara Hopewell, Ted Jaroszewicz, and Elizabeth Johnston.

Roll call showed the following members as present:

Mrs. Barber  
Mrs. Johnston

Mrs. Hopewell  
Mr. Sharp

Mr. Jaroszewicz

**EXECUTIVE SESSION - (010601)** Mrs. Hopewell moved, seconded by Mrs. Barber, to move into Executive Session at 7:00 p.m. to discuss Board personnel matters. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

The Board reconvened its Organizational Meeting at 7:30 p.m.

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Terry Barton, Sandra Harte, Brian Frank, Marge Kress, Katy Ping, Martha Stephen, Eileen Alexander, Cindy Kranz, Anu Mihtra, Jan Zinnecker, Cindy Stanley, Randy Witte, and Lisa Huntington.

**PLEDGE OF ALLEGIANCE** - Dr. Knudson led the recitation of the Pledge of Allegiance with those in attendance.

**ELECTION OF OFFICERS - PRESIDENT (010602)** Mrs. Hopewell nominated Molly Barber to serve as President of the Indian Hill Exempted Village School District Board of Education during calendar year 2006. Mrs. Johnston seconded the nomination. Mrs. Hopewell moved that nominations for President of the Indian Hill Exempted Village School District Board of Education be closed and a unanimous ballot be cast electing Molly Barber to serve as President of the Indian Hill Exempted Village School District Board of Education during calendar year 2006. Mrs. Johnston seconded the motion. All members voted aye. Motion carried.

**ELECTION OF OFFICERS - VICE-PRESIDENT (010603)** Mr. Jaroszewicz nominated Tim Sharp to serve as Vice-President of the Indian Hill Exempted Village School District Board of Education during calendar year 2006. Mrs. Hopewell seconded the nomination. Mr. Jaroszewicz moved that the nominations for Vice-President of the Indian Hill Exempted Village School District Board of Education be closed and a unanimous ballot be cast electing Tim Sharp to serve as Vice-President of the Indian Hill Exempted Village School District Board of Education during calendar year 2006. Mrs. Hopewell seconded the motion. All members voted aye. Motion carried.

**RESOLUTION TO ESTABLISH BOND FOR TREASURER FOR 2006 (010604)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to instruct the Treasurer to secure a faithful performance bond for the Treasurer in the amount of \$20,000, payable to the State of Ohio, with surety. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**RESOLUTION TO ESTABLISH POSITION BONDS FOR BOARD PRESIDENT AND SUPERINTENDENT (010605)**

Mr. Sharp moved, seconded by Mr. Jaroszewicz, to establish a faithful performance position bond in the amount of \$20,000 each, with surety and payable to the State of Ohio, for the Board President and Superintendent. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**RESOLUTION TO ESTABLISH DATES, TIMES, PLACES OF MEETINGS DURING 2006 (010606)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to establish the following dates for Board of Education meetings during 2006 to be held at 7:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243: (Please note the half-hour

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period from 7:00 - 7:30 p.m. is reserved for Committee meetings or Executive Sessions with the regular business session resuming at 7:30 p.m.)

January 10, 2006  
February 14, 2006  
March 14, 2006  
April 18, 2006\*  
May 9, 2006  
June 13, 2006

August 15, 2006\*  
September 12, 2006  
October 10, 2006  
November 14, 2006  
December 12, 2006

\*Third Tuesday of the month

Note: When a second meeting is called, it is usually the fourth Tuesday of the month.

Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**ADOPTION OF FY2007 TAX BUDGET (010607)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to adopt the FY2007 Tax Budget, as presented. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**RESOLUTION AUTHORIZING SIGNING OF ALL CHECKS BY TREASURER ONLY (010608)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to authorize the signature of the Treasurer only on all checks, warrants, stop payments and other negotiable orders of withdrawal during calendar year 2006. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**RESOLUTION AUTHORIZING THE INVESTMENT OF FUNDS (010609)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to authorize the Treasurer to invest the funds of the District in accordance with Board Policy and legal constraints and instruct the Treasurer to submit an Investment Report for Board approval on a monthly basis during calendar 2006. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**RESOLUTION FOR THE ADVANCE PAYMENT OF TAXES (010610)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to approve the following resolution for Advance Payment of Taxes:

**BE IT RESOLVED**, by the Indian Hill Board of Education of Hamilton, County, Cincinnati, Ohio:

Section 1: That the Auditor and Treasurer of Hamilton County, Ohio be requested respectively to draw and pay to the Treasurer of the Indian Hill Exempted Village School District, in accordance with Section 321.34 O.R.C., money derived from taxes or other sources payable by law to the County Treasurer, to the account of the Indian Hill Exempted Village School District, and lawfully applicable for the purpose of the current fiscal year of funds due in any settlement of 2006.

Section 2: That the Treasurer of the Indian Hill Exempted Village School District forward to the County Auditor a certified copy of this resolution.

Attest: \_\_\_\_\_

**Treasurer**

\_\_\_\_\_  
**Board President**

**RESOLUTION FOR THE ADVANCE PAYMENT OF TAXES (010610) – continued**

Roll call vote was as follows:

Mrs. Barber, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

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Mrs. Johnston, aye

Mr. Sharp, aye

**RESOLUTION TO ESTABLISH BOARD SERVICE FUND (010611)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to establish a Service Fund in the amount of \$2,000 to pay for the expenses actually incurred by members of the Board of Education in the performance of their duties and expenses of members-elect actually incurred in connection with their training and orientation to their duties before taking office. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**RESOLUTION AUTHORIZING RENTAL OF SAFETY DEPOSIT BOX FROM PNC BANK (010612)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to approve the rental of a safety deposit box at PNC Bank for the safekeeping of valuable documents, with access to be limited to any two members of the Board or a member of the Board and the Treasurer. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**RESOLUTION AUTHORIZING PROFESSIONAL MEETING LEAVES (010613)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to authorize the attendance of the Superintendent and/or Treasurer at any regional and State professional meetings and provide reimbursement for expenses incurred upon submission of proper documentation in accordance with Board policy. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**2006 BOARD COMMITTEE APPOINTMENTS** - The President made the following committee appointments for calendar year 2006:

Curriculum and Instruction  
Operations  
Professional Relations/Personnel  
Finance/Audit  
Legislative Liaison  
Communications  
Great Oaks JVS representative  
Indian Hill Public Schools Foundation Liaison

Mr. Sharp\*, Mrs. Johnston  
Mrs. Hopewell\*, Mr. Jaroszewicz  
Mrs. Barber\*, Mrs. Hopewell  
Mr. Jaroszewicz\*, Mr. Sharp  
Mr. Sharp  
Mrs. Johnston\*, Mrs. Barber  
Mrs. Hopewell  
Mrs. Barber

\* Denotes Committee Chairperson

**ADOPTION OF REGULAR BUSINESS MEETING AGENDA (010614)** Mrs. Hopewell moved, seconded by Mr. Sharp, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include tuition reimbursements for Brian Frank, Allison Goodman, William Guy, and Jon Perry; deletion of tuition reimbursement request for Rebecca Stevens; and approval to pay an invoice for Kforce. All members voted aye. Motion carried.

**SUPERINTENDENT'S REPORTS:** Dr. Knudson invited Mrs. Harte to present an update on the work of a committee studying our kindergarten program. The consensus of the Committee is that children would benefit from more time in kindergarten than the current half day program on many fronts: reduced student stress, depth of thinking and exploration of learning experiences, social/peer engagement, collaborative and cooperative skills development, self-directed learning opportunities, and development of imaginative and creative thinking and expression. The Committee is exploring the details of implementing a kindergarten program that would run from 8:30 a.m. until 1:30 p.m. – about three-fourths of a normal Indian Hill school day. While this seems to be an educationally sound program, there are several details to better understand, including staffing, facilities, transportation, and our KLC partnership. We will continue to study this, prepare a final report for Board consideration. It is hoped that a recommendation might be considered at a special meeting set for January 24, 2006.

**PRESENTATION: 2006-07 CAPITAL PLAN** – Dr. Knudson presented a draft of a long-range capital plan that is the result of our August building inspections with administrators and Board Operations Committee, multiple conversations with administrators, and consideration of District criteria for health and safety, contribution to student learning, innovation, and enhancement for the

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learning environment. Dr. Knudson indicated that capital replacement programs had been placed on hold since 2001. Following completion of the building program, several projects have been identified, including renovations for the west wing of the Middle School, athletic facilities, band and vocal music areas, as well as replacement equipment. Dr. Knudson indicated that a work session will be on January 24, 2006 to continue to refine this capital plan. It was anticipated that Board approval of the 2006-07 Capital Plan would be February 14, 2006 meeting.

**AMENDED 2006-07 SCHOOL CALENDAR** – Dr. Knudson presented an amended 2006-07 school calendar for Board consideration. The 06-07 calendar changes are as follows:

1. The October 6, 2006 half day of professional development has been moved to Friday, October 20th with school now in session on Columbus Day, Monday, October 9, 2006.
2. There will be no school on Monday, October 23, 2006 (replacing the previous holiday on Columbus Day, Oct. 9, 2006.)
3. The February 16, 2007 half day of professional development has been moved to February 2, 2007.

These changes are necessary for the following reasons. The Ohio Dept. of Education has denied the District's request for a waiver from submitting our official student count the first full week in October. In addition, Ohio House Bill 66 now requires school districts to submit a second student count the third week in February. ODE has asked the legislators to change the law to move the February count to the second week of February and it is this circumstance that has forced us to move the February 2007 half day of professional development to February 2nd.

Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**PERSONNEL ACTIONS (010615)** Mrs. Hopewell moved, seconded by Mr. Jaroszewicz, to approve the following personnel matters as recommended by the Superintendent:

**A. Approval of Supplemental/Personal Service Contracts – 2005-06 year**

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Arnold, Jeannie	SUPP	ES	Proficiency Prep Tutor (Boost), ES	\$28.31/hr	\$509.58
Bollen, Heather	SUPP	ES	Proficiency Prep Tutor (Boost), ES	\$28.31/hr	\$509.58
Ely, Larry	PSC	ATH	Athletic Event Supv, Winter, less than 20 hrs/wk	\$15/hr	
Framptom, Caroline	SUPP	ES	Proficiency Prep Tutor (Boost), ES	\$28.31/hr	\$1,019.16
Hofmann, Jacke	PSC	ATH	Wrestlerettes Advisor	2%	\$659.00
Jacobs, Jeffrey	PSC	ATH	Basketball Coach, 7th grade, Girls	12%	\$3,954.00
Janssens, Mary	PSC	ATH	Athletic Event Supv, Winter, less than 20 hrs/wk	\$15/hr	
Jones, Katie	SUPP	ES	Proficiency Prep Tutor (Boost), ES	\$28.31/hr	\$509.58
Kellett, Sarah	SUPP	ES	Proficiency Prep Tutor (Boost), ES	\$28.31/hr	\$509.58
Moyer, Jennifer	SUPP	PS	Early Literacy Testing, 1/10-12/2006, 3-half days	\$120/day	\$180.00
Nowak, Raegina	SUPP	ES	Proficiency Prep Tutor (Boost), ES	\$28.31/hr	\$1,019.16
Osie, Greg	PSC	ATH	Athletic Event Supv, Winter, less than 20 hrs/wk	\$15/hr	

**PERSONNEL ACTIONS (010615) – continued**

**A. Approval of Supplemental/Personal Service Contracts – 2005-06 year - continued**

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Simonds, Melissa	SUPP	ES	Proficiency Prep Tutor (Boost), ES	\$28.31/hr	\$509.58
Speno, Sue	SUPP	PS	Early Literacy Testing, 1/10-12/2006, 2-half days	\$120/day	\$120.00
Stephen, Martha	PSC	DST	Communication/Publications Design/Development		\$7,500.00

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Ulmer, Donald	PSC	ATH	Baseball Coach, Varsity	13%	\$4,283.00
VonLehman, Sally	SUPP	ES	Proficiency Prep Tutor (Boost), ES	\$28.31/hr	\$509.58
Vuotto, Anne	SUPP	ES	Proficiency Prep Tutor (Boost), ES	\$28.31/hr	\$509.58

**B. Tuition Reimbursements**

Brian Frank	Internship: Superintendency	XU	\$1,320.00
Allison Goodman	Principalship	XU	\$830.00
Allison Goodman	Political Structure	XU	\$830.00
William Guy	World & Cultural Geography	XU	\$1,320.00
Marcia Kerbl	Essential Tech Tools for Teachers	Ashland Univ	\$220.00
Marcia Kerbl	Course Creation for Teachers	Ashland Univ	\$221.00
Marcia Kerbl	Curriculum Construction	Mount St. Joe	\$645.00
Marcia Kerbl	Embellished Textile Collage	Miami Univ	\$550.08
Kathleen McPeck	Nature & Needs of Talented	Ashland	\$1,143.00
Jon Perry	History of American Education	XU	\$1,320.00
Melissa Sublett	Critical Perspective	UC	\$1,080.00
Melissa Sublett	Human Development	UC	\$1,080.00

Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**APPROVAL OF MINUTES (010616)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to approve the minutes of the December 14, 2004 meeting as written. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**APPROVAL OF FINANCIAL REPORTS (010617)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to approve the financial reports for the month ending December 31, 2005 including Investment Reports and Fund Reports, totaling \$4,384,683.82, as presented:

General Fund	\$1,836,655.08
Bond Retirement Fund	\$2,294,651.89
Building Fund	\$18,576.37
Enterprise Funds	\$151,324.83
Special Revenue Funds	\$67,656.14
Special Trust Funds	\$0.00
Agency Funds	\$15,819.51
<b>TOTAL ALL FUNDS, December 31, 2005</b>	<b>\$4,384,683.82</b>

Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**APPROVAL TO PAY INVOICES (010618)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to pay the following invoices in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
CDW-G	Toshiba Laptops-Technology	\$4,055.98
Gus Lewin Plumbing	Test Back-Flow Preventer Devices	\$3,746.22
Kforce	Nursing Services-Pupil Services	\$4,950.00

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Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**APPROVAL TO APPOINT TREASURER TO SERVE AS BOARD LIAISON TO T.I.R.C. (010619)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to appoint the Treasurer to serve as the District's representative on the Tax Incentive Review Council (T.I.R.C.) for 2006. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**ADJOURNMENT (010620)** Mrs. Johnston moved, seconded by Mr. Jaroszewicz, to adjourn the Organizational Meeting of the Indian Hill Board of Education at 8:38 p.m. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

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**Board President**

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**Treasurer**