

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES**

Regular Meeting of June 12, 2007

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, June 12, 2007, at 7:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mrs. Barber
Mrs. Johnston

Mrs. Hopewell

Mr. Jaroszewicz

Mr. Sharp was not present. Mrs. Hopewell served as President Pro Tempore.

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Lisa Huey, Nancy Striebich, Brian Frank, Sandy Harte, Marge Kress, Katy Ping, Martha Stephen, Kris Groth, Cindy Ketterer, Ken Stegman, Anita Minturn, Michele Selnick, Tim Selnick, Kevin Kless, and others.

EXECUTIVE SESSION (060701) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to go into Executive Session at 7:00 p.m. to discuss a personnel matter. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

The Board reconvened its regular meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE – Dr. Knudson led those in attendance in reciting the Pledge of Allegiance.

ADOPTION OF AGENDA (060702) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to adopt the agenda of the regular meeting of the Indian Hill Board of Education as amended, to include a recommendation for employment for Kelly Shields; tuition reimbursements; and additional invoices requiring Board approval prior to payment. All members voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – On behalf of the Indian Hill Schools PTOs and the District, Dr. Knudson recognized Michele Selnick for her 15 years of service as Camp Fair Coordinator. Mrs. Selnick was presented with a plaque in appreciation for her efforts in organizing summer activities for Indian Hill children.

SUPERINTENDENT'S REPORTS - Dr. Knudson thanked the administrators for successful end of year activities as well as her appreciation for the Board-hosted Closing Breakfast for all staff. Dr. Knudson gave a special commendation to the Middle School and High School administrators and counselors as well as Ken Stegman and his facilities staff who worked very hard to provide such beautiful graduation ceremonies for our students. During Improvement Week, several teachers will be working on curriculum. I-team leaders will be evaluating and analyzing data on student achievement, After Action Reviews, and School Improvement Plans. Summer maintenance projects are fully underway this week.

TRANSPORTATION REPORT – Cindy Ketterer provided a report on the operations of the Indian Hill Transportation Department. The District provides transportation for almost 1,900 students each day to nearly 40 public and nonpublic schools and covers approximately 1,800 miles each day. The fleet is comprised of 34 diesel-powered automatic transmission buses. The transportation staff includes two ASE-certified mechanics, 28 contracted drivers, 8 active substitute drivers, a secretary and the Transportation Supervisor. All transportation staff meet or exceed the requirements for State of Ohio certification to operate a school bus. Ongoing challenges remain rising fuel costs and student safety, both of which are evaluated regularly.

FIRST READING: K-12 TECHNOLOGY COURSE OF STUDY – Dr. Mark Ault presented a first reading for the K-12 Technology Course of Study. Planning for the Course of Study began with the development of the 2006 District Technology Plan. As part of the Technology Plan, the District is moving to place particular hardware that will promote curriculum integration and student technology skills. Professional development is ongoing with the latest offering of the Technology Academy on August 13. Sponsored in part by the Indian Hill Public Schools Foundation, the Tech Academy will provide an array of technology training courses for teachers. A second reading and adopted is anticipated for the June 26 meeting.

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POLICY REVISION – SECOND READING – ADMISSION OF NONRESIDENT PUPILS (FILE: JECB) (060703)

Mrs. Barber moved, seconded by Mrs. Johnston, to adopt the revised Admission of Nonresident Pupils Policy (File: JECB, as presented. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

TEXTBOOK ADOPTIONS – SECOND READING (060704) Mrs. Barber moved, seconded by Mrs. Johnston, to adopt the following textbooks, as presented:

Middle School Science: **Science Explorer**, Pearson/Prentice-Hall, 2007 edition

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

ACCEPTANCE OF DONATIONS (060705) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to accept the following donations:

From Boosters:

Item	Requested by	\$ Funded	Benefits/Comments
Weight Room Equipment	HS	\$4,918	
DJ for Graduation Party	MS – Frank	\$400	
Entry Fee-Power of the Pen	MS – Frank	\$315	
Photo Field Trips	MS – Bollen	\$811.97	NJAHS

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL OF OVERNIGHT FIELD TRIPS (060706) Mrs. Johnston moved, seconded by Mr. Jaroszewicz, to approve the following overnight field trips, as requested:

- (1) Bands of America, Indianapolis, IN, Nov 8-10, 2007
- (2) Senior Trip, Chicago, IL, Nov 17-20, 2007

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

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PERSONNEL ACTIONS (060707) Mrs. Barber moved, seconded by Mrs. Johnston, to approve the following personnel matters as recommended by the Superintendent:

A. Employment Contracts – beginning 2007-08 year (Attachments to Board only*)

Employee Name	Building Assignment	% Contract	Column	Step	2007-08 Salary
Fukuchi, Tami	HS/Math	100	3	9	\$61,603
Hicks, Kathryn	PS/Kindergarten	71	3	2	\$33,180
Kless, Kevin	MS/Latin	100	1	5	\$48,278
Koehne, Laura	HS/Science	100	1	0	\$38,622
Lydeka, Jessica	PS/Grade 2	100	3	4	\$50,982
Newton, Sandra	HS/Media Aide	100		2	\$13.36/hour
Oden, Jennifer	PS/Counselor	100	3	8	\$59,479
Shepherd, Lisa	HS/PE-Health	66	1	1	\$26,765
Shields, Kelly	MS/Art	33	1	3	\$14,657
Stegman, Kenneth	Facilities Supervisor	100			\$62,500

B. Approval of Supplemental/Personal Service Contracts – 2006-07 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Bachman, Rebecca	SUPP	ES	Evaluation Team Coordinator(shared)	1%	\$338.50
Mullenax, Teresa	SUPP	ES	Evaluation Team Coordinator(shared)	1%	\$338.50
Ressler, Patricia	SUPP	ES	Evaluation Team Coordinator(shared)	1%	\$338.50
Vuotto, Anne	SUPP	ES	Evaluation Team Coordinator(shared)	1%	\$338.50
Dorenbusch, Lane	PSC	DST	Fitness Center Supervisor	\$10/hr	
Engel, Kim	SUPP	HS	Spanish Club Advisor	Group D	
Khoury, Jonathan	PSC	ATH	Tennis Coach, Boys, (volunteer @ State Tourn)	0.00%	\$0.00
McCarthy, Devin	PSC	ATH	Tennis Coach, Boys, (volunteer @ State Tourn)	0.00%	\$0.00
Ramadas, Esh	PSC	ATH	Tennis Coach, Boys, (volunteer @ State Tourn)	0.00%	\$0.00
Hemingway, Chris	PSC	ATH	Tennis, District & State Competition	1%	\$338.53
Savage, Susan	SUPP	ATH	Track, Boys-Girls, Regional & State Competition	1%	\$338.53
Stewart, Melissa	SUPP	ES	Transition Days, up to (10) days - June/July 2007	per diem	\$3,423.07
Cook, Debbie	SUPP	MS	Yearbook Advisor, MS (1/2 contract)	Group C	\$1,000.00
Dean, Rochelle	SUPP	MS	Yearbook Advisor, MS (1/2 contract)	Group C	\$1,000.00

C. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Bruenderman	Dawn	Secretary	High School	June 30, 2007
Dunn	Margaret	Grade 3	Elementary	August 20, 2007
Hofrichter	Laura	Instructional Aide	BB Fairfax	August 20, 2007
LeFevre	Robin	Math	Middle School	August 20, 2007
Zaya	Anthony	Math	High School	August 20, 2007

D. Tuition Reimbursements

Patricia Bartholomew	Increasing Student Achievement	Ashland Univ	\$314.00
Jennifer Blank	Increasing Student Achievement	Ashland Univ	\$314.00
Alice Bohn	Curriculum Design & Development	XU	\$924.00
Alice Bohn	Counseling Practicum I	XU	\$924.00
Debbie Cook	How to Get Parents On Your Side	Andrews Univ	\$425.00
Debbie Cook	Improving Student Achievement	Andrews Univ	\$110.00
Heather Hardesty	Increasing Student Achievement	Ashland Univ	\$314.00
Lisa Huey	Administration of Staff	XU	\$1,086.00
Jason Keith	School Business Affairs	XU	\$462.00
Jason Keith	Physical Facilities Internship	XU	\$462.00

PERSONNEL ACTIONS (060707) - continued

Andrea McCoy	Increasing Student Achievement	Ashland Univ	\$314.00
Patricia McGraw	Increasing Student Achievement	Ashland Univ	\$314.00
Barbara Mustard	Educational Research	XU	\$462.00
Jacqueline O'Brien	Advanced Children's Literature	XU	\$462.00
Kevin Siple	Performance Teacher	Andrews Univ	\$400.00
Kevin Siple	Academic Affairs	WV Univ	\$28.60
Mark Smiley	Supervision of Teaching	Miami Univ	\$600.43
Jennifer Stidham	Curriculum in Secondary Schools	UC	\$1,167.00
Dan Topping	Tech Tune Up For Teachers	Ashland Univ	\$249.00
Kara Ussery	Crisis Counseling	XU	\$924.00
Kara Ussery	Intervention Skills of the MD	XU	\$924.00
Charlotte Yarnell	Increasing Student Achievement	Ashland Univ	\$314.00

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Barber, aye
Mrs. Johnston, aye

General Fund	\$2,391,683.78
Bond Retirement Fund	\$876,492.44
Building Fund	\$ 0.00
Enterprise Funds	\$ 65,095.33
Special Revenue Funds	\$330,468.55
Trust Funds	\$250.00
Agency Funds	\$ 25,556.62
TOTAL ALL FUNDS, May 31, 2007	\$3,689,546.72

Mrs. Barber, aye
Mrs. Johnston, aye

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APPROVAL TO PAY INVOICES (060710) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to authorize the payment of the following invoices for obligations incurred prior to the timely completion of the fiscal certificate in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
AP Examinations	AP Exam Fees-High School	\$52,468.00
Cincinnati Country Day School	Reimburse Teachers Tuition	\$7,259.29
Effron & Associates	ES Principal Search-Board Office	\$5,791.24
IHEVSD Transportation	April 2007 Field Trips-Athletics	\$5,470.49
Lifetouch Publishing	MS Yearbooks-Middle School	\$3,859.44
Scholastic Book Fairs	Scholastic Book Fair-Primary School	\$3,535.69
Scholastic Book Fairs	Scholastic Book Fair-Elementary School	\$4,245.39
Sonitrol	Additional Equipment-Maintenance	\$3,158.90

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL OF FY2007 AMENDED APPROPRIATIONS (060711) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve the amendments to the FY2007 Appropriations Resolution, previously adopted September 12, 2006 and subsequently amended, to provide for the current expenses and other expenditures of said Board of Education during the fiscal year ending June 30, 2007, the following sums be and are hereby set aside and appropriated for the several purposes for which expenditures are to be made, as follows:

FUND NAME	FUND #	ORIGINAL APPROPRIATION	AMENDED APPROPRIATION	ADJUSTMENT
General Fund	001	30,502,227	30,502,227	0
Debt Service Fund	002	6,496,225	6,496,225	0
Building Fund	004	1,038,575	1,038,575	0
Special Revenue:				
Public School Support Fund	018	17,440	16,933	(507)
Athletic	300	307,537	336,777	29,240
Auxiliary Services	401	1,233,384	1,340,007	106,623
EMIS	432	47,829	47,829	0
Schoolnet	450	0	0	0
Network Connectivity	451	14,000	12,000	(2,000)
Schoolnet Profess Develop	452	5,800	3,300	(2,500)
Ohio Reads Volunteer	459	4,002	4,002	0
CORE Grant	499	0	2,000	2,000
Title VI-B	516	684,943	684,943	0
Voc Ed	524	5,000	6,032	1,032
Title III, Immigrant	551	5,859	8,223	2,364
Title I	572	89,214	85,342	(3,872)
Title V	573	5,942	5,942	0
Drug Free	584	7,225	7,225	0
EHA Pre School	587	5,802	5,802	0
Teacher Quality	590	52,293	52,731	438
Title II-D, Tech Grant	599	1,125	1,087	(38)
Total Special Revenue		2,487,395	2,620,175	132,780

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APPROVAL OF FY2006 AMENDED APPROPRIATIONS (060711) - continued

FUND NAME	FUND #	ORIGINAL APPROPRIATION	AMENDED APPROPRIATION	ADJUSTMENT
Enterprise Funds:				
Food Service	006	695,823	695,823	0
Uniform School Supplies	009	5,475	5,475	0
Total Enterprise Funds		701,298	701,298	0
Trust Funds:				
Special Trust Fund	007	11,073	11,073	0
TOTAL NEW APPROPRIATIONS		41,236,793	41,369,573	132,780

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL OF FY2008 TEMPORARY APPROPRIATIONS (060712) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve the FY2008 Temporary Appropriations in an amount not to exceed one-fourth of the current Certificate of Resources to provide for the current expenses and other expenditures of said Board of Education during the fiscal year ending June 30, 2008. The following sums be and are hereby set aside and appropriated for the several purposes for which expenditures are to be made, as follows:

<u>FUND NAME</u>	<u>TEMPORARY APPROP</u>
General Fund	\$7,552,000
Bond Retirement Fund	\$978,350
Building Fund	\$300,000
Food Services Fund	\$200,000
Special Trust Funds	\$2,750
School Store Fund	\$23,750
Public School Support Fund	\$7,500
Student Activity Funds	\$42,500
Extracurricular Athletic Funds	\$45,000
Auxiliary Services Fund	\$250,000
EMIS Fund	\$4,500
SchoolNet Plus Fund	\$12,500
Title VI-B Flow-Thru Fund	\$45,750
Carl Perkins Career Educ Fund	\$1,250
Title I Fund	\$25,000
Title V Fund	\$12,250
Drug-Free Schools Fund	\$4,250
Title VI-B Preschool Fund	\$1,250

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL OF BOARD SERVICE FUND (060713) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to provide a Service Fund in the amount of \$2,000 to pay for the expenses of Board members and/or Board members-elect in the performance of their duties during the 2007-08 fiscal year. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

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APPROVAL OF ARAMARK CONTRACT (060714) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve the service contract with Aramark to provide food services management for the 2007-08 fiscal year at a per meal rate of \$2.888 per lunch meal served, and \$2.07 per a la carte meal served. In addition a \$.15 (fifteen cents) price increase for Type A lunches will be implemented as follows: Primary and Elementary, \$2.35; Middle, \$2.60 and \$2.85; High School, \$2.85, \$3.10, and \$3.25. Milk will be \$.50 per carton. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL OF HAMILTON CLERMONT COOPERATIVE ASSOCIATION CONTRACT (060715) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve the service contract with the Hamilton Clermont Cooperative Association (H/CCA) to provide financial accounting software and services for the 2007-08 fiscal year at an annual cost of \$16,006.16. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL TO PARTICIPATE IN OSBA GROUP RATING PROGRAM (060716) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to continue the District's participation in the Ohio School Boards Association Group Rating Program for Workers Compensation at a membership fee of \$1,813 for the 2008 year. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL OF CONTRACT – CINCINNATI OCCUPATIONAL THERAPY INSTITUTE (060717) Mr. Jaroszewicz moved, seconded by Mrs. Barber to approve a renewal contract with Cincinnati Occupational Therapy Institute, Inc. to provide extended school year occupational therapy services to identified Indian Hill students beginning June 11, 2007 to August 17, 2007 at a rate of \$50 per hour. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

APPROVAL OF CONTRACT – KID POWER (060718) Mr. Jaroszewicz moved, seconded by Mrs. Barber to approve a renewal contract with Kid Power Therapy Services, Inc. to provide extended school year speech therapy services to identified Indian Hill students at a rate of \$75 per hour. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

COMMITTEE REPORT – Mrs. Barber, Professional Relations Committee, reported on the last meeting of the 2006-07 school year held May 14, 2007. Topics included clarifications on tuition reimbursement, professional expectations, vendors in the buildings during school hours, and helpfulness of regular building meetings to promote problem-solving.

PUBLIC COMMENTARY – Mrs. Hopewell indicated that the next meeting would be June 26 and that the Board does not generally meet during July.

ADJOURNMENT (060719) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to adjourn the regular meeting of the Indian Hill Board of Education at 8:16 p.m. on June 12, 2007. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Johnston, aye

Mrs. Hopewell, aye

Mr. Jaroszewicz, aye

Board President Pro Tempore

Treasurer