

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT  
MINUTES  
Regular Meeting of February 12, 2008**

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, February 12, 2008, at 6:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mrs. Barber  
Mrs. Johnston

Mrs. Hopewell  
Mr. Sharp

Mr. Jaroszewicz

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Nancy Striebich, Melissa Stewart, Sandy Harte, Katy Ping, Ann Powers, Amy Magenheimer, and others.

**EXECUTIVE SESSION (020801)** Mrs. Johnston moved, seconded by Mr. Jaroszewicz, to go into Executive Session at 6:00 p.m. to discuss personnel matters. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

The Board reconvened its regular meeting at 7:30 p.m.

**PLEDGE OF ALLEGIANCE** – Dr. Knudson led the recitation of the Pledge of Allegiance with those in attendance.

**ADOPTION OF REGULAR MEETING AGENDA (020802)** Mrs. Barber moved, seconded by Mr. Jaroszewicz, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include the retirement of Ronald Lay, District Custodian, effective June 1, 2008, and to postpone the Technology Plan Update until next month because not all presenters were available due to the inclement weather. All members voted aye. Motion carried.

**CORRESPONDENCE AND ANNOUNCEMENTS** – Mrs. Hopewell acknowledged three notes of appreciation from Indian Hill Elementary, Katy Ping, IHEA President, and Jeff Icsman, High School English teacher, in honor of School Board Recognition Month (January).

**FIRST READING: POLICY REGULATION REVISION** – Dr. Knudson presented revisions to the Regulations relative to Overnight Field Trips (File IICA-R) for first reading. Changes include timelines for submission of overnight field trip requests prior to anticipated Board action as well as approval authority for the Superintendent, as the Board's designee, under exceptional circumstances, such as State competitions. It is anticipated that second reading and approval would be recommended at the March 2008 Board meeting.

**ADOPTION OF 2009-10 SCHOOL CALENDAR (020803)** Mr. Jaroszewicz moved, seconded by Mrs. Barber, to adopt the school calendar for the 2009-10 academic year, as follows:

**2009-2010 SCHOOL CALENDAR  
INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT**

Teacher Workday (Tuesday)	August 18, 2009
Staff Development Day (Wednesday – counted as student day)*	August 19
First Day of School for Students (Thursday)	August 20
Labor Day (No school)	September 7
Staff Development Day (No school-half day for teachers)	October 16
No School (No school)	October 19
Conference Day (No school)	November 6
Thanksgiving Recess (No school-counted as Conf. Day)**	November 25
Thanksgiving Day (No school)	November 26
Thanksgiving Recess (No school)	November 27
Winter Recess (at end of day on Friday, 12/18)	December 21
School Reopens (Monday)	January 4, 2010
End of Semester	January 15
Martin Luther King Day (No school)	January 18

**ADOPTION OF 2009-10 SCHOOL CALENDAR (020803) – continued**

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT  
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Staff Development Day (No school-half day for teachers)	February 12
Presidents' Day (No school)	February 15
Spring Recess (at end of day on Friday, 3/19)	March 22
School Reopens (Tuesday)	March 30
Memorial Day (No school)	May 31
Last day for students (Thursday)	June 3
Last day for teachers (Friday)	June 4

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1st period:	Aug. 19 - Sept. 18	22.0 days	
2nd period:	Sept. 21 - Oct. 23	23.5 days	45.5 days
3rd period:	Oct. 26 - Nov. 27	23.0 days	
4th period:	Nov. 30 - Jan. 15	25.0 days	48.0 days
		93.5 days	
5th period:	Jan. 19 - Feb. 19	22.5 days	
6th period:	Feb. 22 - Mar. 19 (grades close 3/17/2010)	20.0 days	42.5 days
7th period:	Mar. 30 - Apr. 30	24.0 days	
8th period:	May 3 - June 3	23.0 days	47.0 days
		89.5 days	
Total days for students		183 days	
Total days for teachers		185 days	

\* Staff Development Days on August 19, October 16 (half) and February 12 (half) are counted as student days.

\*\* The day before Thanksgiving is listed as a Conference Day with no students in attendance, but the actual conferences are scheduled during evening hours earlier in November.

Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**APPROVAL OF 2008-09 SCHOOL FEES (020804)** Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve the school fees for the 2008-09 academic year, as follows:

	2007-08	2008-09	\$ Chg	
<b>Primary School</b>				
General/Instructional - K	\$ 35.00	\$ 35.00	\$ -	incl consummable science materials
General/Instructional - 1-2	\$ 30.00	\$ 35.00	\$ 5.00	incl consummable science materials
<b>Elementary School</b>				
General/Instructional - Gr 3	\$ 25.00	\$ 25.00	\$ -	incl consummable art/science materials
General/Instructional - Gr 4	\$ 25.00	\$ 25.00	\$ -	incl consummable art/science materials
General/Instructional - Gr 5	\$ 25.00	\$ 25.00	\$ -	incl consummable art/science materials
<b>Middle School</b>				
General/Instructional - 6-8	\$ 34.00	\$ 45.00	\$ 11.00	incl grammar/vocab wrkbks/science materials

**APPROVAL OF 2008-09 SCHOOL FEES (020804) - continued**

	2007-08	2008-09	\$ Chg
<b>High School</b>			

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT  
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<b>Course ID</b>						
0011	General/Instructional - 9-12	\$ 10.00	\$ 10.00	\$ -		
0012	Graduation Fee	\$ 64.00	\$ 64.00	\$ -		
0013	Roses	\$ 17.50	\$ 17.50	\$ -		
0014	PlanBook	\$ 5.00	\$ 5.00	\$ -		
7572	App Tech, Architectural Drawing I, II	\$ 15.00	\$ 15.00	\$ -		
7612/22	App Tech, CADD I, II	\$ 15.00	\$ 15.00	\$ -		
7632	App Tech, Computer Applications	\$ 15.00	\$ 15.00	\$ -		
7303	App Tech, Computer Programming	\$ 15.00	\$ 15.00	\$ -		
7202/7212	App Tech, Info Technology I, II	\$ 15.00	\$ 15.00	\$ -		
7582/92	App Tech, Video Tech I, II	\$ 15.00	\$ 15.00	\$ -		
7302/12	App Tech, Web Design/Dev	\$ 15.00	\$ 15.00	\$ -		
8122/32	Art I, II	\$ 13.00	\$ 13.00	\$ -		
8153	Art, Art History	\$ 13.00	\$ 13.00	\$ -		
8172	Art, Ceramics/Potters Wheel	\$ 18.00	\$ 18.00	\$ -		
8192	Art, Crafts	\$ 18.00	\$ 18.00	\$ -		
8152	Art, Drawing/Painting, Adv	\$ 13.00	\$ 13.00	\$ -		
8312/22/23/32	Art, Photo, I, II, Adv	\$ 21.00	\$ 21.00	\$ -		
7581	Art, Studio Art AP	\$ 23.00	\$ 23.00	\$ -		
1221	English 10	\$ -	\$ -	\$ -		does not include cost of novels
1211	English 10, Adv	\$ -	\$ -	\$ -		does not include cost of novels
1321	English 11	\$ -	\$ -	\$ -		does not include cost of novels
1331	English 11, AP	\$ -	\$ -	\$ -		does not include cost of novels
1412	English 12	\$ -	\$ -	\$ -		does not include cost of novels
1421	English 12, AP	\$ -	\$ -	\$ -		does not include cost of novels
1121	English 9	\$ 15.00	\$ 15.00	\$ -		does not include cost of novels
1111	English 9, Adv	\$ 15.00	\$ 15.00	\$ -		does not include cost of novels
1512	English, Creative Writing	\$ 28.00	\$ 28.00	\$ -		
5211/21/31	For Lang, French I, II, III	\$ 17.00	\$ 17.00	\$ -		incl workbooks
5261	For Lang, French Language AP	\$ -	\$ 48.00	\$ 48.00		incl workbooks (2)
5251	For Lang, French Lit AP	\$ -	\$ 17.00	\$ 17.00		incl workbook
5031	For Lang, Latin III	\$ 25.00	\$ 38.00	\$ 13.00		incl workbooks
5141	For Lang, Spanish AP	\$ -	\$ 75.00	\$ 75.00		incl workbooks (3)
5111/21/31	For Lang, Spanish I, II, III	\$ 15.00	\$ 15.00	\$ -		incl workbooks
5161/71	For Lang, Spanish IV, V	\$ 13.00	\$ 13.00	\$ -		incl workbooks
6131	Marketing III, Sem 1	\$ 15.00	\$ 15.00	\$ -		
6112	Marketing, Jr	\$ 15.00	\$ 15.00	\$ -		
6121	Marketing, Sr	\$ 15.00	\$ 15.00	\$ -		
8621/22	Music, Band	\$ 50.00	\$ 50.00	\$ -		
8671/72/81/91	Music, Chorus - All	\$ 10.00	\$ 10.00	\$ -		
8641/43	Music, Orchestra	\$ 10.00	\$ 10.00	\$ -		
9512	PE, Outdoor Education	\$ 50.00	\$ 50.00	\$ -		Field Trip Admissions Costs
3221	Science, Anatomy/Physiology	\$ 10.00	\$ 10.00	\$ -		
3111	Science, Applied	\$ 18.00	\$ 18.00	\$ -		
3101	Science, Biology I	\$ 10.00	\$ 10.00	\$ -		
3701	Science, Biology, AP	\$ 10.00	\$ 20.00	\$ 10.00		incl lab books
3321	Science, Chemistry	\$ 10.00	\$ 10.00	\$ -		
3511	Science, Chemistry, Advanced	\$ 10.00	\$ 10.00	\$ -		

**APPROVAL OF 2008-09 SCHOOL FEES (020804) - continued**

		<b>2007-08</b>	<b>2008-09</b>	<b>\$ Chg</b>	
3801	Science, Chemistry, AP	\$ 10.00	\$ 10.00	\$ -	incl lab books

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3331	Science, Chemistry, Applied	\$ 10.00	\$ 10.00	\$ -	
3301	Science, Chemistry, Seminar	\$ 10.00	\$ 10.00	\$ -	
3401	Science, Environ Science	\$ 10.00	\$ 10.00	\$ -	
3411	Science, Environ Science, AP	\$ 10.00	\$ 20.00	\$ 10.00	incl lab books
3421	Science, Physics	\$ 10.00	\$ 10.00	\$ -	
3201	Science, Watershed Studies	\$ 10.00	\$ 10.00	\$ -	
4631	SS, Economics, AP	\$ 33.00	\$ 33.00	\$ -	
7106	WFL, Contemporary Living	\$ 18.00	\$ 18.00	\$ -	
7152	WFL, Food and Nutrition	\$ 25.00	\$ 25.00	\$ -	
7142	WFL, Gourmet Cuisine I, II/Hlthy Liv	\$ 45.00	\$ 45.00	\$ -	
7122	WFL, Independent Living	\$ 18.00	\$ 18.00	\$ -	
	Adv Placement Courses-Test	\$ 84.00	\$ 85.00	\$ 1.00	College Board sets AP fees in June

Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**APPROVAL OF OUT-OF-STATE/OVERNIGHT FIELD TRIPS (020805)** Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve the attendance of students at the following overnight field trips:

- (1) Latin Clubs, Grades 7-12, Columbus, Ohio, 3/7-9/2008
- (2) Tennis Team, Varsity Boys, Louisville St. X High School, 4/18-20/2008
- (3) Basketball Team, Varsity Girls, Berlin Hiland High School, Berlin, OH, 1/18-29/2009

Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**APPROVAL OF RENEWAL CONTRACT WITH HAMILTON COUNTY MRDD (020806)** Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve the renewal contract with Hamilton County Board of Mental Retardation and Developmental Disabilities for the 2008-09 year at the following rates:

\$12,500 per student served who is 18 years or older as of 9/1/2005, and  
\$15,000 per student served in satellite classrooms, and  
\$17,750 for all new placements and other students currently served in Board schools.

Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**PERSONNEL ACTIONS (020807)** Mr. Jaroszewicz moved, seconded by Mrs. Barber, to approve the following personnel matters as recommended by the Superintendent:

A. Approval of Supplemental/Personal Service Contracts – 2007-08 year

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EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
McGlade, Patrick	SUPP	ATH	Baseball Coach, Assistant Varsity	9%	\$3,123.00
Loboda, Luke	SUPP	ATH	Intramurals Coach	2%	\$694.00
Zaya, Anthony	PSC	ATH	Intramurals Coach	2%	\$694.00
Dunning, Spencer	PSC	ATH	Lacrosse Coach, Boys, Asst Varsity	12%	\$4,164.00
Schuckman, Tim	PSC	ATH	Lacrosse Coach, Boys, Asst Varsity	12%	\$4,164.00
Torggler, David	PSC	ATH	Lacrosse Coach, Boys, Asst Varsity	12%	\$4,164.00
Malotke, Jonathan	PSC	ATH	Lacrosse Coach, Boys, JV	13%	\$4,511.00
Arcuri, Anthony	SUPP	MS	OAT Prep Tutor Planning, MS – up to 8 hrs	\$29.82/hr	\$238.56
Cook, Debbie	SUPP	MS	OAT Prep Tutor Planning, MS - up to 8 hrs	\$29.82/hr	\$238.56
Dean, Rochelle	SUPP	MS	OAT Prep Tutor Planning, MS - up to 8 hrs	\$29.82/hr	\$238.56
Dinkelacker, Antoinette	SUPP	MS	OAT Prep Tutor Planning, MS – up to 8 hrs	\$29.82/hr	\$238.56
Marshall, Pamela	SUPP	MS	OAT Prep Tutor Planning, MS - up to 8 hrs	\$29.82/hr	\$238.56
Venet, Pamela	SUPP	MS	OAT Prep Tutor Planning, MS – up to 8 hrs	\$29.82/hr	\$238.56
Arnold, Jeannie	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES	\$29.82/hr	\$685.86
Kellett, Sarah	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES	\$29.82/hr	\$745.50
Smith, Susan	PSC	ES	OH Achievement Test Prep Tutor (Boost), ES	\$29.82/hr	\$59.64
Vuotto, Anne	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES	\$29.82/hr	\$745.50
Langhorst, Janet	PSC	HS	PowWow Accompanist		\$850.00
Cerimele-Mechley, Gina	PSC	HS	PowWow Choreographer		\$2,000.00
Barker, Donald	SUPP	HS	PowWow Orchestra Director		\$1,300.00
Ussery, Kara	SUPP	HS	PowWow Photography, Make-Up Design		\$500.00
Clary, Phil	SUPP	HS	PowWow Rehearsal Assistant/Vocal Director		\$1,750.00
Ussery, Kara	SUPP	HS	PROM Advisor		\$500.00
Hayslip, Vera	SUPP	ATH	Track Coach, MS, Asst	7%	\$2,429.00
Theisen, Mike	SUPP	ATH	Track Coach, MS, Asst	7%	\$2,429.00
Sprang, Erin	SUPP	DST	Tutoring, Home Instruction, 2007-08	\$29.82/hr	\$298.20
Zaya, Anthony	SUPP	DST	Tutoring, Home Instruction, 2007-08	\$29.82/hr	\$894.60

**C. Retirements/Resignations**

Last Name	First Name	Assignment	Building	Effective Date
Zink	Jeff	Guidance Counselor	High School	April 30, 2008
Lay	Ronald	Custodian	District	May 31, 2008

**D. Leave of Absence**

Last Name	First Name	Assignment	Building	Effective Date
Lewis	Kari	Spanish, 1/3 day	High School	2008-09 school yr

**E. Tuition Reimbursements**

Donald Barker	Current Issues in Music Ed	IL State Univ	\$795.00
Philip Clary	Beginning German I	RW-UC	\$438.00
Barbara Mustard	Instructional Technology	XU	\$1,455.00
Bridgette Ridley	Administration of Staff	XU	\$1,455.00
Wendy Silvius	Educational Administration	XU	\$1,455.00

**PERSONNEL ACTIONS (020807) - continued**

Roll call vote was as follows:

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Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**APPROVAL OF MINUTES (020808)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to approve the minutes of the January 8, 2008 meeting, as written. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**APPROVAL OF FINANCIAL REPORTS (020809)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to approve the financial reports for the month ended January 31, 2008 including Fund Reports and Expenditure/Warrant Listings, totaling \$2,432,612.89, as follows:

General Fund	\$2,225,837.18
Debt Service Fund	\$ .00
Building Fund	\$ .00
Enterprise Funds	\$80,358.19
Special Revenue Funds	\$ 101,705.28
Agency Funds	\$ 24,712.24
<b>TOTAL ALL FUNDS, January 31, 2008</b>	<b>\$2,432,612.89</b>

Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**APPROVAL TO PAY INVOICES (020810)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Cincinnati Country Day	Reimburse DyKnow Software Maintenance	\$12,000.00
HCESC	Cincinnati Hills League-Athletics	\$7,724.74
Hoppe Sign Company	MS/HS and Gym Signs-Maintenance	\$3,050.00
Indian Hill Transportation Department	December 2007 Field Trips-Athletics	\$3,510.82
Jos Stocker & Sons	MS Repairs-Maintenance	\$4,048.00
Skeets Humphries Construction LLC	Concrete Work-Maintenance	\$26,790.00

Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**APPROVAL TO WRITE SPECIFICATIONS AND ADVERTISE FOR BIDS (020811)** Mr. Sharp moved, seconded by Mr. Jaroszewicz, to write specifications and advertise for bids to purchase (1) school buses. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

**COMMITTEE REPORTS** – Mr. Jaroszewicz, Finance Committee, reported ongoing review of opportunities for lowering the District's interest rate on its outstanding bonds. Mrs. Barber, Personnel Committee, reported the second meeting of the Professional Relations Committee was held in late January. Discussion topics included teachers' ability to go out for lunch on teacher conference days, and technology replacement. The next Professional Relations Committee meeting is scheduled for March 13, 2008. Minutes have been distributed.

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**ADJOURNMENT** (020812) Mr. Jaroszewicz moved, seconded by Mrs. Barber, to adjourn the February 12, 2008 regular meeting of the Indian Hill Board of Education at 7:46 p.m. Roll call vote was as follows:

Mrs. Barber, aye  
Mrs. Johnston, aye

Mrs. Hopewell, aye  
Mr. Sharp, aye

Mr. Jaroszewicz, aye

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**Board President**

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**Treasurer**