

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT**  
**MINUTES**  
**Regular Meeting of May 13, 2008**

A regular meeting of the Indian Hill Exempted Village School District was held on Monday, May 13, 2008, at 7:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mrs. Barber  
Mr. Sharp

Mrs. Hopewell

Mrs. Johnston

Mr. Jaroszewicz was not present.

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Lisa Huey, Nancy Striebich, Brian Frank, Melissa Stewart, Sandy Harte, Martha Stephen, Katy Ping, Bev Fennell, Ann Powers, Dennis Hamilton, Michael Hamilton, and Erin Starkey.

**EXECUTIVE SESSION (050801)** Mrs. Barber moved, seconded by Mr. Sharp, to go into Executive Session at 7:00 p.m. to discuss legal matters. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

The Board reconvened its regular meeting at 7:30 p.m.

**PLEDGE OF ALLEGIANCE** – Dr. Knudson led those in attendance in reciting the Pledge of Allegiance.

**ADOPTION OF REGULAR MEETING AGENDA (050802)** Mrs. Barber moved, seconded by Mr. Sharp, to adopt the agenda of the regular meeting of the Indian Hill Board of Education, as amended, to include acceptance of donations from the Boosters; and approval of a resignation from Erica Steele and tuition reimbursement for Jennifer Mohler-Geary. All members present voted aye. Motion carried.

**SUPERINTENDENT'S REPORTS** – Dr. Knudson thanked the PTOs for their Teacher Appreciation Week activities in recognition of our teachers and their work with students.

**FIRST READING – K-12 SCIENCE COURSE OF STUDY** – Dr. Ault, Assistant Superintendent, and Dr. Bev Fennell, Science I-Team Leader 9-12, presented the first reading of the K-12 Science Course of Study. Fewer topics in the science curriculum will allow for more in-depth inquiry for students. Second reading and approval is anticipated in June 2008.

**FIRST READING – TEXTBOOK ADOPTIONS** – Dr. Ault presented the District's work on the French Curriculum and their process for selecting the Middle School (Grades 7 and 8) French textbooks for Board adoption. Approval of the following textbook is anticipated in June 2008: Discovering FrenchNouveau, McDougal Littell, 2007 edition

**APPROVAL TO PARTICIPATE IN OHSAA FOR 2008-09 YEAR (050803)** Mr. Sharp moved, seconded by Mrs. Johnston, to approve participation in the Ohio High School Athletic Association for the 2008-09 school year. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF OVERNIGHT FIELD TRIPS (050804)** Mr. Sharp moved, seconded by Mrs. Johnston, to approve the following overnight field trips:

- (1) MS Power of the Pen, College of Wooster, OH, 5/22-23/2008
- (2) HS Cross Country Team, St. Mary's Central High, Sandusky, OH, 8/14-16/2008

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**ACCEPTANCE OF DONATIONS (050805)** Mr. Sharp moved, seconded by Mrs. Johnston, to accept the following donations:

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- (1) Steven Ginn – Video equipment, Technology Club, High School
- (2) Steven Rolls – “Shoot Away” Basketball System, Athletic Department
- (3) Indian Hill Boosters – Equipment and Costumes for Marching Band, \$2,921, and HS Chorus, \$4,464.22

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**PERSONNEL ACTIONS (050806)** Mr. Sharp moved, seconded by Mrs. Johnston, to approve the following personnel matters as recommended by the Superintendent:

**A. Employment Contracts – beginning 2007-08 year**

Employee Name	Bldg/Assignment	% Contract	Column	Step	2008-09 Salary
Bowser, Mandy	HS/Counselor	100	3	0	\$43,547

**B. Approval of Supplemental/Personal Service Contracts – 2007-08 year**

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Snyder, Joshua	PSC	ATH	Athletic Event Supervisor, Spring 2008	\$15/hr	\$1,800.00
Hurd, Patricia	SUPP	HS	Bridges Program Coordination (Aug 2008--12 days)	\$120/day	\$1,440.00
Kriegelstein, Karen	SUPP	HS	I-Team, Pupil Services (balance of 07/08 sy)		\$112.50
Wesley, Cathy	SUPP	HS	I-Team, Pupil Services (balance of 07/08 sy)		\$472.50
Schloemer, Lauren	PSC	HS	Orchestra Instructional Aide	\$11.94/hr	\$200.00
Schloemer, Myra	PSC	HS	Orchestra Instructional Aide	\$11.94/hr	\$3,600.00
McCarthy, Devin	PSC	ATH	Tennis Coach, Boys, Asst (volunteer @ State Tourn)	0.00%	\$0.00
Hayden, Aaron	PSC	ATH	Wrestling Coach, JV (1% of 14% contract)	1.00%	\$485.80
Wilson, Dustin	PSC	ATH	Wrestling Coach, JV (1% of 14% contract)	1.00%	\$485.80

**C. Retirements/Resignations**

Last Name	First Name	Assignment	Building	Effective Date
Hurd	Patricia	English	High School	August 29, 2008
Laichas	Elizabeth	Math	High School	June 30, 2008
McGlinchey	Martha	Intervention	High School	June 30, 2008
Venet	Pamela	English	Middle School	June 30, 2008
Steele	Erica	Social Studies	High School	May 9, 2008

**D. Tuition Reimbursements**

Sara Jones	Data Guided Instruction	Ashland Univ	\$259.00
Simonds, Melissa	Data Guided Instruction	Ashland Univ	\$259.00
Jennifer Mohler-Geary	Blackboard: Course Creation	Ashland Univ	\$498.00
Sutton, Patricia	Data Guided Instruction	Ashland Univ	\$259.00

**E. Approval of Summer Help - \$13.52 per hour: Joshua Wind**

**F. Approval of Compensation for Mock Trial (Law Club)** – The principals studied the category classifications for the non-athletic supplemental contracts for appropriate placement in the respective categories A through D (significant numbers of participants, outside contact hours, duration of activity, organizational complexity, etc). Currently classified in Category D (\$1,366 per year for 2007/08), our Mock Trial (or Law Club) has grown in terms of numbers of participants and number of after school contact hours. Mrs. Striebich and I recommend that this Student Activity Supplemental Contract be moved to Category C (\$2,101 per year for 2008/09) beginning with the 2008/09 school year.

**PERSONNEL ACTIONS (050806) - continued**

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G. Notice of Intention To Consider Re-employment of STRS Retiree – Elizabeth Laichas, Math teacher, has expressed interest in continuing her service to Indian Hill post-retirement. Presently, there is an anticipated need for (3) sections of AP Calculus for the 2008/09 school year for which Ms. Laichas has applied. A recommendation to fill this position is anticipated in June 2008.

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL TO PARTICIPATE IN SPECIAL PROGRAMS (050807)** Mr. Sharp moved, seconded by Mrs. Johnston, to participate in the following special programs, and State and Federal grant programs for the 2008-09 year:

- (1) Title I – Remedial Reading/Math Grant
- (2) Title II-A – Teacher Quality
- (3) Title II-D - Technology
- (4) Title III – Language Instruction for Limited English Proficient
- (5) Title IV – Drug-Free Schools Grant
- (6) Title V – Innovative Programs
- (7) Special Education (IDEA-B)
- (8) Early Childhood Special Education (ECSE)
- (9) Southwestern Ohio Special Education Regional Resource Center (S.E.R.R.C.)
- (10) Career Education/Carl Perkins Grant

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF FINANCIAL REPORTS (050808)** Mr. Sharp moved, seconded by Mrs. Barber, to approve the financial reports for the month ended April 30, 2008 including Fund Reports and Expenditure Listings, totaling \$2,448,458.22, as follows:

General Fund	\$2,165,778.62
Bond Retirement Fund	\$0.00
Building Fund	\$6,535.00
Enterprise Funds	\$ 80,206.60
Special Revenue Funds	\$172,173.51
Agency Funds	\$23,764.49
<b>TOTAL ALL FUNDS, April 30, 2008</b>	<b>\$2,448,458.22</b>

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL TO PAY INVOICES (050809)** Mr. Sharp moved, seconded by Mrs. Barber, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Cincinnati Country Day	Reimburse Employee Continuing Education	\$7,029.63
Skeets Humphries	Pavilion Concrete-Maintenance	\$20,056.00
Jos. Stocker & Sons	Repair Middle School Leaks-Maintenance	\$6,918.00

**APPROVAL TO PAY INVOICES (050809) - continued**

Roll call vote was as follows:

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Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**RESOLUTION ACCEPTING AMOUNTS AND RATES FOR 2009 (050810)** Mr. Sharp moved, seconded by Mrs. Barber, to approve the following resolution:

**WHEREAS**, this Board of Education, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2008; and

**WHEREAS**, the Budget Commission of Hamilton County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by the Board and what part thereof is without and what part within the ten mill limitation; therefore be it

**RESOLVED**, by the Board of Education of the Indian Hill Exempted Village School District, Hamilton County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, are and the same are hereby accepted; and be it further

**RESOLVED**, that there be and is hereby levied on the tax duplicate of said Board of Education the rate of each tax necessary to be levied within and without the ten mill limitations as follows:

General Fund	Outside Mills	36.51	\$18,842,947
	Inside Mills	6.41	\$ 8,413,857
Bond Retirement Fund	Outside Mills	3.40	\$ 4,379,556

**RESOLVED**, that the Treasurer of this Board of Education be, and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF BIDS – SCHOOL BUS REPLACEMENT (050811)** Mr. Sharp moved, seconded by Mrs. Barber, to accept the lowest responsible bid from Edwin Davis & Son, Inc. in the amount of \$78,370, to provide one 71-passenger conventional bus for Indian Hill School District. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF CONTRACT – CINCINNATI OCCUPATIONAL THERAPY INSTITUTE (050812)** Mr. Sharp moved, seconded by Mrs. Barber, to approve a renewal contract with Cincinnati Occupational Therapy Institute, Inc. to provide occupational therapy services to identified Indian Hill students for the 2008-09 school year beginning August 2008 to June 2009 at a rate of \$52.00 per hour, based upon a projected caseload of 50 students. Evaluations will be billed at \$260.00 for five hours, including two- (2) hour evaluation, written report, and two- (2) hour attendance at IEP or pre-IEP meetings. Evaluation materials are to be provided by COTI; equipment for therapy is to be provided by the District. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF CONTRACT – HOLLY BARTLETT (050813)** Mr. Sharp moved, seconded by Mrs. Barber, to approve a renewal contract in the amount of \$45,000 for Holly Bartlett to provide technical support for SASIxp (student information system), Access databases, Microsoft Office products, Lotus Notes applications, including e-mail; serve as liaison to Lotus Notes Hotline and other consultants; work with staff to develop simple Lotus Notes applications; expansion of Pinnacle Analytics; maintain Blackboard data and new EMIS reporting data; assist with improved structure for parent communication;

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provide analysis for application design efforts; and assist in general network administration as needed, for the 2008-09 school year (July 2008 – June 2009). Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**ACCEPTANCE OF RENEWAL PROPOSAL FOR GENERAL PURPOSE FINANCIAL STATEMENTS (050814)** Mr. Sharp moved, seconded by Mrs. Barber, to renew the contract with Julian and Grube, Inc. to prepare the General Purpose Financial Statements for the fiscal years ending June 30, 2008; June 30, 2009; and June 30, 2010 at a cost of \$6,400 annually. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**APPROVAL OF ARAMARK CONTRACT (050815)** Mr. Sharp moved, seconded by Mrs. Barber, to approve the service contract with Aramark to provide food services management for the 2008-09 fiscal year at a per meal rate of \$2.99 per lunch meal served, and \$2.14 per a la carte meal served. In addition a \$.10 (ten cents) price increase for Type A lunches will be implemented as follows: Primary and Elementary, \$2.45; Middle, \$2.70 and \$2.95; High School, \$2.95, \$3.20, and \$3.35. Milk will remain \$.50 per carton. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

**COMMITTEE REPORTS** – Mrs. Barber, Personnel Committee, indicated that the Professional Relations Committee had scheduled its fourth and final meeting of the 2007-08 year for later this week. In addition, the initial meetings with the respective nonteaching employee groups were held. A second meeting is scheduled for next week with the hope that the Board can receive a recommendation regarding nonteaching employee salary and benefits before the end of the school year.

**PUBLIC COMMENTARY** - Mr. Michael Hamilton, member of Scout Troop #243, was in attendance to work on his Communications Merit Badge by attending a school board meeting.

**ADJOURNMENT (050816)** Mr. Barber moved, seconded by Mrs. Johnston, to adjourn the May 13, 2008 regular meeting of the Indian Hill Board of Education at 8:00 p.m. Roll call vote was as follows:

Mrs. Barber, aye  
Mr. Sharp, aye

Mrs. Hopewell, aye

Mrs. Johnston, aye

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**Board President**

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**Treasurer**