

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES
Regular Meeting of May 10, 2011**

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday May 10, 2011, at 7:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mrs. Barber
Mrs. Lewis

Mr. Grafe
Mr. Sharp

Mrs. Johnston

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Tracy Quattrone, Nancy Striebich, Kim Miller, Sandra Harte, Arline Pique, Martha Stephen, James and Kim Nichols, Naomi Horchak-Morris, Dale Haarman, Cathy Wesley, Steve Seeger, KC Kless, Andrea Weis, Lisa Schauer, Judy Gudelsky, Marcia Kerbl, Judy Mouch, Adam Wolter, Kris Groth, Tom Millard, Patty Sutton, Amy Mongenas, Connie Hubbard, Art Boehm, Lyle Fiore, Trish Krehbiel, Dan Feigelson, Lance White, Lori Klinedinst, Susan Bierer, Ann Powers, Fred Sanborn, Amy Magenheimer, Julie Held, Forrest Sellers, and others.

EXECUTIVE SESSION (051101) Mr. Grafe moved, seconded by Mrs. Lewis, to go into Executive Session at 7:00 p.m. to discuss a personnel matter related to the appointment of school employees and preparation for negotiations with employees. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

The Board reconvened its regular meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE – Dr. Knudson led those in attendance in reciting the Pledge of Allegiance.

ADOPTION OF REGULAR MEETING AGENDA (051102) Mr. Sharp moved, seconded by Mr. Grafe, to adopt the agenda of the regular meeting of the Indian Hill Board of Education, as amended, to include the acceptance of donations from the High School PTO; personnel recommendations for the employment of James Nichols, contract adjustment for Lisa Harris, supplemental contract recommendations, retirement of Richard Smith, and approval of summer help; consideration of bids for school bus replacements; renewal contract with COTI for occupational therapy services, approval to use public school buses for Indian Hill Historical Society Bus Tour, and designation of a Board Committee to hear an expulsion appeal. All members present voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Knudson received a thank you note from the Indian Hill retirees for the recent luncheon expressing appreciation to the Board of Education for their generosity in providing an opportunity for Indian Hill retirees to come together and reconnect with our District. Senior Sarah Espaldon was selected as one of 141 of the most distinguished graduating seniors in the country who demonstrate exceptional talent in the visual, creative, and performing arts by being named a US Presidential Scholar. The US Presidential Scholars Program is a nonpartisan, public-private partnership designed to recognize and provide leadership development experiences for some of America's most outstanding graduating high-school seniors. It is not a scholarship program, but it is one of the Nation's highest honors for high school students. The 141 students named annually as US Presidential Scholars represent excellence in education and the promise of greatness in young people.

Arline Pique, District Technology Coordinator, has recommended a one-year delay in replacing the 155 desktop computers (purchased in 2006), saving over \$116,000 from next year's budget.

Dr. Knudson also mentioned the quality of the Spring Concerts from Primary Players to Premieres. She noted that Indian Hill High School has (13) nominations for the Cappies, The Cappies, "Critics and Awards Program," is a program through which high school theater and journalism students are trained as critics, attend shows at other schools, write reviews, and publish those reviews in local newspapers like The Washington Post, Cincinnati Enquirer, Dallas Morning News, Kansas City Star, and The Philadelphia Inquirer. At the end of the year, the student critics vote for awards that are presented at a formal Cappies Gala.

INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES - May 10, 2011

INDIAN HILL PUBLIC SCHOOLS FOUNDATION REPORT – Mr. Lyle Fiore, Chairman of the IHPSF, provided a report on the myriad of activities and programs the IHPSF has been instrumental in bringing to the District for the benefit of faculty and students. Established in 2001 by the School Board and Superintendent, the Indian Hill Public Schools Foundation engages parents, community and alumni and raises funds to secure the quality of education at Indian Hill. The IHPSF Board has (19) members representing the School Board, Superintendent, PTO, Boosters, Alumni, and Community. The IHPSF builds financial and other community resources to support sustained excellence in the Indian Hill Public Schools so that all students have the opportunity to achieve their highest potential. The Foundation achieves its purpose with the help of Alumni, Parents, and the Community. Over its ten years of service, the IHPSF has engaged in several projects, including two bi-annual Technology Academies, bringing two renowned speakers (Ian Jukes and Will Richardson) for the benefit of all attendees. The IHPSF provided funds for training in Professional Learning Communities, which is being used in every Indian Hill school to some extent; materials and/or textbooks for Chinese language and culture classes, Math calculators, AP World History and AP Psychology; and other speakers addressing faculty and parents including Beech Acres, Robert Brooks, Ned Hallowell, and Scott McLeod. With the help of alumni, the IHPSF facilitated the installation of the Groene Bench, in loving memory of Alum Mark Groene (Class of 1979). The IHSPF also hosted several opportunities for Lunch with a Professional and Middle School/High School Career Days which helped our students identify career interests. As the District anticipates reductions in state and local funding in the near future, the IHPSF has been and will remain a partner which will continue the legacy of a quality education in Indian Hill.

APPROVAL TO PARTICIPATE IN OHSAA FOR 2011-12 YEAR (051103) Mrs. Johnston moved, seconded by Mrs. Lewis, to approve participation in the Ohio High School Athletic Association for the 2011-12 school year. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

APPROVAL OF OVERNIGHT FIELD TRIPS (051104) Mrs. Johnston moved, seconded by Mrs. Lewis, to approve the following overnight field trips:

- (1) Boys Basketball (Grades 8-9), Findlay University, Findlay, OH, June 20-21, 2011
- (2) Boys Basketball (Varsity/JV), Capital University, Bexley, OH, June 23-24, 2011
- (3) Boys Basketball (Varsity), Findlay University, Findlay, OH, June 29-30, 2011
- (4) Girls Soccer, Hilliard Bradley Summer Tournament, Columbus, OH, July 15-18, 2011
- (5) Boys Soccer, Strongsville Adidas Showcase, Strongsville, OH, July 29-31, 2011

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

PERSONNEL ACTIONS (051105) Mrs. Johnston moved, seconded by Mrs. Lewis, to approve the following personnel matters as recommended by the Superintendent:

A. Employment Contracts – beginning 2011-12 – attachments to Board members only

Employee Name	Bldg/Assignment	% Contract	2011-12 Salary
Nichols, James	PS/Principal	100	\$89,900

B. Employment Contracts – beginning 2011-12 – Change in FTE

Employee Name	Bldg/Assignment	% Contract	2011-12 Salary
Pfeiffer, Julie	High School/Elementary School Art	.74	\$54,476
Schneider, Ken	High School Social Studies	.33	\$23,789
Harris, Lisa	High School English	100	\$40,784

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES - May 10, 2011**

PERSONNEL ACTIONS (051105) - continued

C. Approval of Supplemental/Personal Service Contracts – 2010-11 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Leggio, Patricia	PSC	ES	Accompanist, Choir - Sep 2010 - May 2011		\$100.00
Carroll-Martin, Emily	PSC	MS	Fall Play/Spring Musical Director, 2010/11 year	Group B	\$3,607.00
Nichols, James	SUPP	PS	Transition Days – up to (5) days, June/July 2011	Per diem	\$1,728.80
Shelton, Antonio	SUPP	HS	Transition Days – up to (5) days, June/July 2011	Per diem	\$1,884.60

D. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Icsman	Jeffrey	English	High School	37 yrs - June 30, 2011
Oppelt	Joanne	Secretary	Middle School	15 yrs - July 31, 2011
Wesley	Cathy	Intervention Specialist	High School	August 19, 2011
Smith	Richard	Maintenance	District	32 yrs - June 30, 2011

E. Tuition Reimbursements

Heybruch, Chris	Superintendent Internship	Xavier	\$1,545.00
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F. Approval of Summer Help – \$10.00 per hour

Robin Anderson	Tom Dietz	Aundrea Faulkner	Rebecca Sutton
Ethan Daiker	Beverly Dorenbusch	Joe Fitzwater	
Frank Delvecchio	Druen Downs	Mary Janssens	

Roll call vote was as follows:

Mrs. Barber, aye	Mr. Grafe, aye	Mrs. Johnston, aye
Mrs. Lewis, aye	Mr. Sharp, aye	

APPROVAL TO PARTICIPATE IN SPECIAL PROGRAMS (051106) Mrs. Johnston moved, seconded by Mrs. Lewis, to participate in the following special programs, and State and Federal grant programs for the 2011-12 year:

- (1) Title I – Remedial Reading/Math Grant
- (2) Title II-A – Teacher/Principal Training and Recruiting
- (3) Title II-D - Technology
- (4) Title III – Language Instruction for Limited English Proficient
- (5) Special Education (IDEA-B)
- (6) Early Childhood Special Education (ECSE)
- (7) Career Education/Carl Perkins Grant

Roll call vote was as follows:

Mrs. Barber, aye	Mr. Grafe, aye	Mrs. Johnston, aye
Mrs. Lewis, aye	Mr. Sharp, aye	

INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES - May 10, 2011

ACCEPTANCE OF DONATIONS (051107) Mrs. Johnston moved, seconded by Mrs. Lewis, to accept the following donations:

Requested by	Dept/Grade	Item or request	Quantity	\$ Requested/Funded
Vicky Mendoza	Library	Portable AM/FM Radio USB Port MP3 CD Player Boom Boxes	5	\$222.55
Melanie Raby	Math	Toshiba Notebooks/EDGE Memory/Warranty	20	\$8,436.20
Naomi Horchak- Morris	Science	Mercury Free Barometer	1	\$295.00
Laura Koehne	Student Govt	Flat Screen for lobby	1	\$1,030.00
Dennis Dupps	Technology	Announcer Headset	1	\$425.95
Amy Dunlap	Math	TI-Nspire Navigation System	1	\$4,400.00
Judy Gudelsky	Science	Bike Pump with Guage	2	\$138.00
Total Requests				\$ 14,947.70

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

APPROVAL OF MINUTES (051108) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve the minutes of the April 19, 2011 meeting, as written. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

APPROVAL OF FINANCIAL REPORTS (051109) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve the financial reports for the month ended April 30, 2011 including Fund Reports and Expenditure Listings, totaling \$3,572,406.63, as follows:

General Fund	\$2,976,350.58
Bond Retirement Fund	\$24,246.85
Permanent Improvement Fund	\$22,882.43
Enterprise Funds	\$ 80,601.23
Special Revenue Funds	\$466,313.13
Special Trust Funds	\$0.00
Agency Funds	\$2,012.41
TOTAL ALL FUNDS, April 30, 2011	\$3,572,406.63

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES - May 10, 2011**

APPROVAL TO PAY INVOICES (051110) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Effron & Associates	Services re: Primary School Principal Search	\$6,293.00
Gus Lewin Plumbing	Backflow Preventer Device Testing-Maintenance	\$4,950.00
Miami Valley International	Bus Repairs (Damage-Insurance Reimbursed)-Transportation	\$10,615.43

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

RESOLUTION ACCEPTING AMOUNTS AND RATES FOR 2012 (051111) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve the following resolution:

WHEREAS, this Board of Education, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2011; and

WHEREAS, the Budget Commission of Hamilton County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by the Board and what part thereof is without and what part within the ten mill limitation; therefore be it

RESOLVED, by the Board of Education of the Indian Hill Exempted Village School District, Hamilton County, Ohio that the amounts and rates, as determined by the Budget Commission in its certification, are and the same are hereby accepted; and be it further

RESOLVED, that there be and is hereby levied on the tax duplicate of said Board of Education the rate of each tax necessary to be levied within and without the ten mill limitations as follows:

General Fund	Outside Mills	36.51	\$20,356,098
	Inside Mills	5.16	\$ 6,081,240
Bond Retirement Fund	Outside Mills	2.95	\$ 3,402,997
Permanent Improvement	Inside Mills	1.25	\$ 1,473,168

RESOLVED, that the Treasurer of this Board of Education be, and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

APPROVAL OF SCHOOL BUS BIDS (051112) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve the lowest responsible bid from Miami Valley International for the purchase of (2) 72-passenger school buses at a cost of \$84,187 each. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES - May 10, 2011

APPROVAL OF CONTRACT – HOLLY BARTLETT (051113) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve a renewal contract in the amount of \$48,000 for Holly Bartlett to provide implementation and technical support services for DASL (student information system), Access databases, Microsoft Office products, including e-mail; serve as liaison to H/CCA and other software application vendors and consultants; work with staff to support the expansion of Pinnacle Analytics; maintain Blackboard data and new EMIS reporting data; assist with improved structure for parent communication; provide analysis for application design efforts; and assist in general network administration as needed, for the 2011-2012 school year (July 2011 – June 2012). Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

APPROVAL OF ARAMARK CONTRACT (051114) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve the service contract with the ARAMARK Corporation to provide food services management for the 2011-2012 fiscal year at a per meal rate of \$3.27 per lunch meal served, and \$2.95 per a la carte meal served. Lunch and milk prices are approved as follows (an increase of \$.05 per lunch meal and no increase for milk): Primary and Elementary, \$2.65; Middle, \$2.90 and \$3.15; High School, \$3.15, \$3.40, and \$3.55. Milk will be \$.55 per carton. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

APPROVAL OF PHYSICAL THERAPY CONTRACT (051115) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve a contract with MEO Business Group LLC, to provide physical therapy services for identified student with disabilities, as appropriate and necessary, for the 2011-12 school year at \$45 per hour for the physical therapist and \$40 per hour for the physical therapist assistant. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

APPROVAL OF OCCUPATIONAL THERAPY CONTRACT (051116) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve a contract with COTI to provide occupational therapy services for identified student with disabilities, as appropriate and necessary, for the 2011-12 school year at \$57 per hour, 46 hours per week intervention. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

DESIGNATION TO HEAR EXPULSION APPEAL (051117) Mr. Sharp moved, seconded by Mrs. Barber, to designate Mrs. Johnston and Mr. Grafe to hear an expulsion appeal on behalf of the Board on May 16, 2011. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

COMMITTEE REPORTS – Mr. Grafe, Operations Committee Chair, thanked Mrs. Barb Leonard, Transportation Director, for her work on the bus bids which came in under our estimate in the Capital Plan.

Mr. Grafe also reported on the Architect Selection Process. Several months ago, the Board of Education determined that it would be appropriate to develop a Facilities Master Plan for our Ancillary Facilities, specifically the high school auditorium and athletic facilities. The principal driver behind this initiative was to protect the significant investments the District has made in its ancillary facilities. In light of their age, condition and significant use, we know that we will be faced with growing maintenance obligations for these facilities. At the same time, the Board of Education wishes to provide useful, convenient and up-to-date venues for our students' activities, while mindful of the continuing financial challenges faced by the District.

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES - May 10, 2011**

COMMITTEE REPORTS – continued

In order to begin the process of developing such a Plan, a special selection committee was established, consisting of the Board's Operations Committee, our Superintendent, Treasurer, and Athletic Director, and Mr. Steve Strider. Mrs. Toth placed an advertisement seeking statements of qualifications from qualified architectural firms. The Committee reviewed the statements of qualifications from nine firms who responded to our advertisement by March 25. Last week, the Committee met to discuss its findings, and selected five of the architectural firms to interview in person on May 25. As required by Ohio law, the Committee intends to rank the top three firms from a perspective of their qualifications, the scope and nature of the services they would provide, and the various technical approaches they may take toward the project.

If all goes according to plan, the Committee should have a ranking of the top three firms for presentation to the Board of Education for our meeting on June 14.

PUBLIC COMMENTARY - Mrs. Striebich commented on the 12-year tenure of Mrs. Cathy Wesley who has been an extraordinary advocate of Indian Hill Special Education students. The Board accepted her resignation this evening, and she will be missed.

ADJOURNMENT (051118) Mr. Sharp moved, seconded by Mr. Grafe, to adjourn the May 10, 2011 regular meeting of the Indian Hill Board of Education at 8:11 p.m. Roll call vote was as follows:

Mrs. Barber, aye
Mrs. Lewis, aye

Mr. Grafe, aye
Mr. Sharp, aye

Mrs. Johnston, aye

Board President

Treasurer