

INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES
Regular Meeting of December 14, 2010

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, December 14, 2010, at 7:00 p.m. in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mr. Grafe

Mrs. Lewis

Mr. Sharp

Mrs. Barber and Mrs. Johnston were not present.

Also present were Dr. Knudson, Mrs. Toth, Mark Ault, Tracy Quattrone, Sandra Harte, Melissa Stewart, Kim Miller, Nancy Striebich, Josh Kauffman, Arline Pique, Martha Stephen, Naomi Horchak-Morris, Steve Seeger, Erin Starkey, Amy Magenheimer, Forrest Sellers, Lori Klinedinst, Fred Sanborn, Richard and Carole Cocks, and Ruth Hubbard.

EXECUTIVE SESSION (121001) Mr. Grafe moved, seconded by Mrs. Lewis, to move into Executive Session to consider the appointment of an employee, and to discuss a special education student matter. Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Sharp, aye

The Board reconvened its regular meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE – Dr. Knudson led the recitation of the Pledge of Allegiance with those in attendance.

ADOPTION OF REGULAR MEETING AGENDA (121002) Mr. Grafe moved, seconded by Mrs. Lewis, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include approval of the Junior Statesmen of America trip to Washington DC in mid-February 2011; recommendation for Tyler Snow to serve as an Athletic Event Supervisor for Winter Season; and acceptance of the retirement of Nancy Striebich as Principal of Indian Hill High School, effective July 31, 2010. All members present voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Dr. Knudson announced the retirement of Mrs. Nancy Striebich, Indian Hill High School Principal, effective July 31, 2011. Joining the High School faculty in 2000 as a math teacher, Mrs. Striebich served as assistant principal for four years and as principal for the past five years. She has provided outstanding instructional leadership for students, faculty, and staff; been a valued member of our administrative team; and handled the challenges inherent in high school administration with wisdom, dedication, and equanimity. As principal, she strengthened and expanded the High School curriculum; raised expectations for students' academic achievement and behavior; and improved the quality of instruction in numerous ways, including the introduction of the concept of professional learning communities to the faculty. Mrs. Striebich's leadership has played a key role in the numerous awards and national recognition the High School received during her tenure. Mrs. Striebich will certainly be missed. We wish her a wonderful retirement.

The District has contracted with Effron and Associates to assist with a national search for a new High School principal for the 2011-2012 school year. Parents, staff, and community will be provided opportunities to share input regarding the selection process. I anticipate that a new principal will be announced in early May, 2011.

SUPERINTENDENT'S REPORTS – Mrs. Stewart, Elementary School Principal, presented highlights of the Elementary School 2010-2011 Instructional Improvement Plan which is centered on student achievement and includes three focal points – formative assessment, professional learning communities, and SEEDS. Formative assessments provide a pre- and post-instruction assessment which allows teachers to know students' level of understanding of instructional material. Teachers can tailor instruction to provide enrichment and intervention as appropriate. Formative assessment helps teachers measure adequate yearly progress (AYP), a dimension of the State Report Card for schools. Staff development in the area of Professional Learning Communities is ongoing and helps teachers to focus on areas which will improve reading and math achievement. The Elementary School won a \$5,000 National Education Leadership Grant to provide high quality professional development experiences and collegial study, including action research or lesson study. Through this grant, teachers are developing differentiated strategies, such as choice boards, to allow students to demonstrate their understanding of lessons in a variety of ways. Students, as part of the Professional Learning Community, also track their progress and set goals for achievement. Mrs. Stewart explained that tools, such as Pinnacle Analytics, provide teachers with data analysis that illustrates students' growth in key skills. Through Professional Learning Communities, teachers discuss various approaches to the students' learning experience. PLC helps teachers understand the Value Added dimension of the State Report Card for schools. Finally, the SEEDS (Safe Environment for Educating Diverse Students) program continues to provide improvement for student behavior and school expectations for the learning

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environment. Teachers regularly include classwide behavioral goals in lesson plans for their students. The Elementary School boasts several student clubs that enhance the educational experience and growth of our elementary students: The Scoop (student newspaper), Book Club, Go Green Club, Science Club, Young Builders, Computer Club, Art Club, Choir, and Kids Who Care.

POLICY ADOPTION - FIRST READING – Dr. Knudson presented a new policy, File G-6.1, entitled Social Media Policy and Regulations for Employees for a first reading. Second reading and approval is anticipated at the January meeting.

POLICY REVISION – SECOND READING (121003) Mrs. Lewis moved, seconded by Mr. Grafe, to adopt the revisions to Policy File J-22, Student Conduct, as presented. Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Sharp, aye

ACCEPTANCE OF DONATIONS (121004) Mrs. Lewis moved, seconded by Mr. Grafe, to accept the following donations:

- (1) Boosters:
 - (a) Primary School – Playhouse in the Park Program, \$400
 - (b) High School – Senior Trip Scholarships, \$752
 - (c) High School – IHTN – (2) camera controllers, \$2,800
 - (d) High School – Premieres – Cabaret, \$2,500

Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Sharp, aye

APPROVAL OF OVERNIGHT FIELD TRIPS (121005) Mrs. Lewis moved, seconded by Mr. Grafe, to approve the following overnight field trips:

- (1) Latin Club, OJCL State Convention, Columbus, OH, February 25-27, 2011
- (2) Model UN, Earlham College, Richmond, IN, January 28-29, 2011
- (3) Junior Statesmen of America, Washington, DC, February 16-20, 2011

Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Sharp, aye

PERSONNEL ACTIONS (121006) Mrs. Lewis moved, seconded by Mr. Grafe, to approve the following personnel matters as recommended by the Superintendent:

A. Approval of Supplemental/Personal Service Contracts – 2010-11 year

EMPLOYEE	CONT	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Sheldon, Christopher	PSC	ATH	Golf, Boys, District & State Competition	1%	\$366.00
Annett, Cynthia	PSC	ATH	Golf, Girls, District Competition	0.5%	\$183.00
Mees, William	PSC	ATH	Soccer, Boys, Sectional Competition	0.5%	\$183.00
Dunlap, Amy	SUPP	ATH	Soccer, Girls, District/Regional/State Competition	1%	\$366.00
Morris, Lindsay	SUPP	ATH	Tennis Coach, Girls, District-State Competition	1%	\$366.00
Savage, Susan	SUPP	ATH	Track, Boys-Girls, Regional & State Competition	1%	\$366.00
Icsman, Jeffrey	SUPP	HS	Curriculum Development, October 15, 2010 (afternoon)	\$120/day	\$60.00
Whitt, Richard	SUPP	HS	Curriculum Development, October 15, 2010 (afternoon)	\$120/day	\$60.00
Millard, Thomas	SUPP	HS	Curriculum Development, October 15, 2010 (afternoon)	\$120/day	\$60.00
Bloomstrom, Gretchen	SUPP	HS	Curriculum Development, October 15, 2010 (afternoon)	\$120/day	\$60.00
Snow, Tracy	SUPP	HS	Curriculum Development, October 15, 2010 (afternoon)	\$120/day	\$60.00
Langhorst, Janet	PSC	HS	PowWow Accompanist		\$2,000.00
Barker, Donald	SUPP	HS	PowWow Orchestra Director		\$1,500.00

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Snow, Tyler PSC ATH Winter Sports Supervision, not to exceed 20 hours/wk \$15.00/hr \$6,000.00

PERSONNEL ACTIONS (121006) - continued

B. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Striebich	Nancy	Principal	High School	July 31, 2011

C. Tuition Reimbursements

Cynthia Adkins	Tech Tools 4 Teachers	Ashland Univ	\$546.00
Laura Gentile	Cognition and Development	UC	\$1,125.00
Teresa Mullenax	Tech Tools 4 Teachers	Ashland Univ	\$546.00
Candace Putz	Tech Tools For Teachers	Ashland Univ	\$528.00
Candace Putz	Becoming a Web 2.0 Educator	Ashland Univ	\$264.00

D. Approval of Sabbatical Leave of Absence

Last Name	First Name	Assignment	Building	Effective Date
Osie	Gregory	Bus Driver	Transportation	January 3-April 29, 2011

Roll call vote was as follows:

Mr. Grafe, aye Mrs. Lewis, aye Mr. Sharp, aye

APPROVAL OF MINUTES (121007) Mr. Grafe moved, seconded by Mrs. Lewis, to approve the minutes of the November 9, 2010 meeting, as presented. Roll call vote was as follows:

Mr. Grafe, aye Mrs. Lewis, aye Mr. Sharp, aye

APPROVAL OF FINANCIAL REPORTS (121008) Mr. Grafe moved, seconded by Mrs. Lewis, to approve the financial reports for the month ending November 30, 2010 including Investment Reports, Fund Reports and Warrant Listings, totaling \$5,242,264.96, as presented:

General Fund	\$2,317,389.44
Bond Retirement Fund	\$2,733,260.34
Enterprise Funds	\$40,103.51
Special Revenue Funds	\$122,003.61
Agency Funds	\$29,508.06
TOTAL ALL FUNDS, November 30, 2010	\$5,242,264.96

Roll call vote was as follows:

Mr. Grafe, aye Mrs. Lewis, aye Mr. Sharp, aye

APPROVAL TO PAY INVOICES (121009) Mr. Grafe moved, seconded by Mrs. Lewis, to approve the following invoices for payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Cincinnati Country Day	Reimburse Internet Service-CCDS	\$5,166.00
Cincinnati Country Day	Reimburse CDW -G Software-CCDS	\$3,220.00
Cincinnati Country Day	Reimburse CDW -G Projectors-CCDS	\$8,040.00
Executive Charter	Senior Trip Transportation (Balance)-High School	\$11,546.00
Soccer Village	Soccer Uniforms, Supplies-Athletic Department	\$3,757.54

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Soccer Village	Soccer Warm-Ups, etc.-Student Purchase-Athletic Department	\$3,764.00
Transportation Department	10/2010 Field Trips-Athletic Department	\$9,244.97

APPROVAL TO PAY INVOICES (121009) - continued

Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Sharp, aye

RESOLUTION AUTHORIZING A PUBLIC ANNOUNCEMENT REQUESTING STATEMENTS OF QUALIFICATIONS FOR PROFESSIONAL DESIGN SERVICES (121010) Mr. Grafe moved, seconded by Mrs. Lewis, to adopt the following resolution:

WHEREAS, the Board of Education of the Indian Hill Exempted Village School District (hereinafter called the "Board of Education"), County of Hamilton, Ohio, anticipates the development of a Facilities Master Plan for various ancillary projects, including without limitation, auditorium work and athletic stadium and field work (hereinafter called the "Project").

WHEREAS, it is the intent of the Board of Education, through its Operations Committee of the Board of Education, the Superintendent, Treasurer and Facilities Supervisor (collectively called the "Committee", to commence the process for selection of a professional design service firm in compliance with Sections 153.65 through 153.71 ORC.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it:

Section 1. The Treasurer is hereby authorized to prepare and send a public announcement requesting professional design service statements of qualifications related to its building program to the professional design firms, appropriate trade organizations, news and other public media in compliance with Sections 153.67 ORC.

Section 2. Upon receipt of statements of qualifications from professional design firms, the Board of Education, through its Committee on its behalf, shall review and evaluate said statements of qualifications, and interview any candidate firms as determined necessary, in compliance with Section 153.69, ORC.

Section 3. That this Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

Section 4. This resolution shall be in full force and effect from and immediately after its adoption.

Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Sharp, aye

COMMITTEE REPORTS – Mr. Grafe, Operations Committee, reported on the work of the Operations Committee in reviewing the FY2012 Capital Plan which will be presented for a first reading of the Board of Education in January 2011. The Capital Plan includes various facilities and operations needs which have been advanced through building inspections (August 2010) and meetings with building and department administrators. Projects are currently being reviewed, priced, and prioritized.

Mrs. Lewis, Curriculum-Instruction-Technology Committee, provided the following statement to be included in Board minutes:

"The Board would like to thank the District Technology Committee for the work they conducted in studying the feasibility of implementing a One-to-One student laptop program in our schools. Their findings reinforced the importance of integrating technology into classroom instruction and it is clear that it is an essential tool in preparing students for their future endeavors. We believe that a one-to-one program has educational merit. However, in these difficult economic times, when we have asked our taxpayers to make sacrifices and administrators to contain costs, we believe that it is not the appropriate time to make a significant financial commitment which is necessary to support an effective program. The Committee provided valuable insight and we appreciate the input from the community that has been shared with us on this topic. We encourage the Committee to continue to

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study the possibility of implementing a One-to-One program, continue to insure that our teachers are provided training on effective instructional uses with technology and investigate other possible revenue sources that may be available to assist in supporting this endeavor. “

COMMITTEE REPORTS – continued

Mr. Grafe, as a parent of two high school students, expressed his personal gratitude and appreciation to Mrs. Striebich for her leadership and dedication to the students during her tenure as Indian Hill High School Principal.

Mr. Grafe reported on the efforts to date of the Benchmarking Task Force, including data gathering and meetings with various stakeholders. A public forum on the work of this Task Force was announced for Monday, February 28, 2011. Time and place will be determined, but announced in multiple venues, including the newspaper and District website.

PUBLIC COMMENTARY – None.

The Organizational meeting of the Board of Education will be January 11, 2011.

ADJOURNMENT (121011) Mrs. Lewis moved, seconded by Mr. Grafe, to adjourn the December 14, 2010 regular meeting of the Indian Hill Board of Education at 8:22 p.m. Roll call vote was as follows:

Mr. Grafe, aye

Mrs. Lewis, aye

Mr. Sharp, aye

Board President

Treasurer