

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
BOARD OF EDUCATION
MINUTES
Regular Meeting of February 12, 2013**

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, February 12, 2013, at 6:30 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, Ohio 45243 in accordance with notices sent to each member. Roll call showed the following members as present:

Mr. Grafe
Mr. Lutz

Mrs. Johnston
Mr. Sharp

Mrs. Lewis

Also present were Dr. Miles, Mrs. Toth, Mark Ault, Tracy Quattrone, Melissa Stewart, Josh Kauffman, Jennifer Ulland, Martha Stephen, Lori Klinedinst, Dale Haarman, Kim Given, Kris Groth, Debbie Mortman, Linda Mehas, Laura Monahan, Kelly Blom, Brad Motz, Andy Holzhauser, Andrew Wiggers, Chris Meyer, Forrest Sellers, and others.

EXECUTIVE SESSION (021301) Mrs. Lewis moved, seconded by Mrs. Johnston, to move into Executive Session at 6:30 p.m. for the purpose of discussing upcoming negotiations and a student matter required to be kept confidential by federal law and state statute. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

The Board reconvened its regular meeting at 7:00 p.m.

PLEDGE OF ALLEGIANCE – Dr. Miles led the recitation of the Pledge of Allegiance with those in attendance.

ADOPTION OF REGULAR MEETING AGENDA (021302) Mrs. Lewis moved, seconded by Mrs. Johnston, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education, as amended, to include the acceptance of Jill Bruder's resignation, approval of tuition reimbursement for Sarah Croston and Natalie Lohrum, approval of an overnight field trip for DECA students to their State DECA Competition, and acceptance of donations from the Indian Hill Boosters. All members voted aye. Motion carried.

CORRESPONDENCE AND ANNOUNCEMENTS – Mrs. Toth introduced Andy Holzhauser and Chris Meyer from the Greater Cincinnati Energy Alliance who presented a \$200,000 check to Mr. Grafe for the District's participation with the GCEA on three energy projects completed during 2012: replacement of (3) Air Handling Units and several miles of cool and hot water piping on the Middle School roof, and replacement of a boiler at the Primary School. Mr. Holzhauser and Mr. Meyer described the efforts of the GCEA in assisting residential and commercial property owners investing in energy efficiency to save on utility bills, increase comfort, and create jobs for local contractors.

Dr. Miles recognized Mrs. Laura Monahan, Middle School Art teacher, for her achievement of National Board Certification by the National Board for Professional Teaching Standards. National Board Certification is achieved upon successful completion of a voluntary assessment program designed to recognize effective and accomplished teachers who meet high standards based on what teachers should know and be able to do. As part of the certification process, candidates complete 10 assessments that are reviewed by trained teachers in their certificate areas. The assessments include four portfolio entries that feature teaching practice and six constructed response exercises that assess content knowledge. Laura's name will be added to the roll of other Indian Hill teachers who have obtained this certification.

SUPERINTENDENT'S REPORTS – Dr. Miles attended Governor Kasich's presentation of his proposed budget in Columbus on January 31. Initial estimates of district-by-district revenue have been released. Upon initial analysis, it appears that no school district will receive less state funding during the next two years than this year. He also recognized that the Governor's proposed budget may change as it moves through the legislature. We will continue to monitor the budget information and keep you informed of any developments.

FIRST READING - 2013-14 ACADEMIC SCHOOL FEES – Dr. Miles presented the list of the 2013-14 academic school fees, some of which are recommended to change. An increase of \$5 is recommended for Elementary School academic fees as well as a \$1 increase for the High School Plan Book. The AP Test fee is increased by \$2 per course to conform to the fee established by the College Board who administers the AP tests. Second reading and adoption is anticipated at the March 2013 meeting.

INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – February 12, 2013

SECOND READING 2014-15 SCHOOL CALENDAR (021303) Mrs. Lewis moved, seconded by Mrs. Johnston, to adopt the school calendar for the 2014-15 academic year, as follows:

2014-2015 SCHOOL CALENDAR
INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT

Teacher Workday (Tuesday)	August 12, 2014
Staff Development Day (Wednesday – counted as student day)*	August 13
First Day of School for Students (Thursday)	August 14
Labor Day (No school)	September 1
Staff Development Day (No school-half day for teachers)	October 17
No School (No school)	October 20
Conference Day (No school)	November 7
Thanksgiving Recess (No school-counted as Conf. Day)**	November 26
Thanksgiving Day (No school)	November 27
Thanksgiving Recess (No school)	November 28
End of Semester	December 19
Winter Recess (at end of day on Friday, 12/19)	December 22
School Reopens (Monday)	January 5, 2015
Martin Luther King Day (No school)	January 19
Staff Development Day (No school-half day for teachers)	February 13
Presidents' Day (No school)	February 16
Spring Recess (at end of day on Friday, 3/20)	March 23
School Reopens (Tuesday)	March 31
Memorial Day (No school)	May 25
Last day for students (Thursday)	May 28
Last day for teachers (Friday)	May 29

1st period:	Aug. 13 - Sept. 12	22.0 days	
2nd period:	Sept. 15 - Oct. 17	25.0 days	47 days
3rd period:	Oct. 21 - Nov. 21	24.0 days	
4th period:	Nov. 24 - Dec. 19	<u>18.0</u> days	43 days
		90.0 days	
5th period:	Jan. 5 - Feb. 6	24.0 days	
6th period:	Feb. 9 - Mar. 13 (grades close 3/11/2015)	24.0 days	48 days
7th period:	Mar. 16 - Apr 24	24.0 days	
8th period:	Apr 27 - May 28	<u>23.0</u> days	47 days
		95.0 days	
Total days for students		183 days	
Total days for teachers		185 days	

* Staff Development Days on August 13, October 17 (half) and February 13 (half) are counted as student days.

** The day before Thanksgiving is listed as a Conference Day with no students in attendance, but the actual conferences are scheduled during evening hours earlier in November.

PLEASE NOTE: Emergency days exceeding five will be made up beginning June 1. The Board reserves the right to amend this school calendar.

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – February 12, 2013

SECOND READING - 2013-14 CAPITAL PLAN (021304) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve the 2013-14 Capital Plan, as presented, and authorize the advertisement for bids as required by law. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

PERSONNEL ACTIONS (021305) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve the following personnel matters as recommended by the Superintendent:

A. Approval of Supplemental/Personal Service Contracts – 2012-13 year

EMPLOYEE	CON T	BLD	CONTRACT POSITION/DUTY	RATE	AMOUNT
Wolf, Joshua	PSC	AT H	Athletic Event Supv, Spring 2013, not to exc 20 hrs/week	\$15/hr	\$4,800.00
Freeman, Chuck	PSC	AT H	Baseball Coach, Assistant Varsity	9%	\$3,298.00
Freeman, Chuck	PSC	AT H	Baseball Coach, JV (25%)	9%	\$824.00
Richardson, Steve	PSC	AT H	Baseball Coach, JV (75%)	9%	\$2,474.00
Cole, Alex	PSC	AT H	Lacrosse Coach, Boys, Asst Varsity	12%	\$4,397.00
Johnson, Danny	PSC	AT H	Lacrosse Coach, Boys, Asst Varsity	12%	\$4,397.00
Dunning, Bill	PSC	AT H	Lacrosse Coach, Boys, JV	13%	\$4,763.00
Murray, Ryan	PSC	AT H	Lacrosse Coach, Boys, JV Asst	12%	\$4,397.00
Dunning, Spencer	PSC	AT H	Lacrosse Coach, Boys, Varsity	15%	\$5,496.00
Jaroszewicz, Anne	PSC	AT H	Lacrosse Coach, Girls, JV	13%	\$4,763.00
Haag, Walter	PSC	AT H	Lacrosse Coach, Girls, Varsity	15%	\$5,496.00
Przedziecki, Meghan	PSC	AT H	Lacrosse Coach, Girls, Varsity Asst	12%	\$4,397.00
Augenstein, Jeremy	PSC	AT H	Softball Coach, Asst Varsity	9%	\$3,298.00
Spurlock, Pat	PSC	AT H	Softball Coach, Varsity	13%	\$4,763.00
Young, Marc	PSC	AT H	Tennis Coach, Boys, JV	6%	\$2,198.00
Block, Joyce	PSC	AT H	Tennis Coach, Boys, MS	5%	\$1,832.00
Scheve, Todd	PSC	AT H	Tennis Coach, Boys, Varsity	9%	\$3,298.00
Haarman, Dale	SUPP	AT H	Track Coach, Asst Varsity	10%	\$3,664.00
Said, Phil	PSC	AT H	Track Coach, Asst Varsity	10%	\$3,664.00
Flint, Don	PSC	AT H	Track Coach, Asst Varsity - hrly rate TBD	10%	\$3,664.00
Arcuri, Anthony	SUPP	AT H	Track Coach, Boys/Girls, MS	12%	\$4,397.00
Savage, Susan	SUPP	H	Track Coach, Boys/Girls, Varsity	22.5%	\$8,244.00
Bass, Eric	SUPP	AT	Track Coach, MS, Asst	7%	\$2,565.00

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – February 12, 2013**

		H			
Adkins, Cynthia	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 25 hrs max	\$31.49/hr	\$787.25
Lewis, Jennifer	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 25 hrs max	\$31.49/hr	\$787.25
Milligan, Heather	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 25 hrs max	\$31.49/hr	\$787.25
Mongenase, Amy	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 25 hrs max	\$31.49/hr	\$787.25
Mullenax, Terry	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 25 hrs max	\$31.49/hr	\$787.25
Wells, Jeffrey	SUPP	ES	OH Achievement Test Prep Tutor (Boost), ES, 25 hrs max	\$31.49/hr	\$787.25
Kless, KC	SUPP	MS	Curriculum Preparation, 2nd Quarter, 2012-13 year)		\$800.00
Smallwood, Liz	SUPP	PS	Curriculum Writing, Common Core, Jan 2013	\$120/day	\$55.00
Smith, Cristina	SUPP	PS	Curriculum Writing, Common Core, Jan 2013	\$120/day	\$55.00

B. Retirements/Resignations

Last Name	First Name	Assignment	Building	Effective Date
Robb	Margaret	Intervention	Primary	June 30, 2013
Bruder	Jill	Athletic Director	District	July 31, 2013

C. Leave of Absence – Unpaid Medical

Last Name	First Name	Assignment	Building	Effective Date
Miller	Bonnie	Custodian	District	Through February 28, 2013

PERSONNEL ACTIONS (021305) - continued

D. Approval of Disability Retirement

Last Name	First Name	Assignment	Building	Effective Date
Kuwatch	Michael	Bus Driver	District	Effective May 1, 2012

F. Tuition Reimbursements

EMPLOYEE	COURSE	COLLEGE	TUITION
Sarah Croston	Understanding Aggression	Ashland Univ	\$530.00
Sarah Croston	Behavior is Language	Ashland Univ	\$176.67
Monica Dawkins	Gifted: Assessment of Gifted Children	UC	\$355.00
Monica Dawkins	Gifted: Collaboration on Behalf of Gifted Children	UC	\$355.00
Natalie Lohrum	Special Education In Early Childhood	Univ of Phoenix	\$525.00
Deborah Mortman	Creating Interest In The Math Classroom	Wright State	\$550.00
James Nichols	Teaching Framework	UC	\$1,050.00
Steven Seeger	Tech Tools For Teachers 2012	Ashland Univ	\$56.00

Roll call vote was as follows:

Mr. Grafe, aye	Mrs. Johnston, aye	Mrs. Lewis, aye
Mr. Lutz, aye	Mr. Sharp, aye	

Following Board Action on the Personnel Items, Mr. Grafe made the following comments. "On behalf of the Board of Education, I want to extend our sincere appreciation to Jill Bruder for her ten years of service to our students, staff, parents and community.

Jill's vision and leadership of our athletic program has brought the Indian Hill athletics program to one that is recognized throughout the state as teams have competed for league championships and OHSA/OHSLA/OSLA State titles year in and year out throughout her 10 years as Athletic Director. As we all know, the Braves won the CHL All Sports Cup in 2012 and, most recently, 5 of the 10 Enquirer Fall Coach of the Year selections were from IHHS.

INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – February 12, 2013

Jill has provided many thousands of hours hosting and supervising home events, CHL championships and OHSAA tournament events; teaching the incoming freshmen how to sing the fight song, welcoming teams and fans to Indian Hill High School and watching the student athletes and coaching staff work hard, commit, compete and celebrate their successes. These are some of her fondest memories.

Her leadership was instrumental in the restructuring of the CHL not only to cut costs – but to also put the decision-making process of the league in the hands of the people who really know how to take care of student athletes and coaches – the Athletic Directors. She has served on many boards and has frequently presented at conferences locally and at the state level. Jill has kept Indian Hill on the cutting edge of program development through implementing IMPACT testing for collision sport athletes (8 years ago), updating the athletic department website (2 years ago), providing speakers for the coaching staff on working through adverse situations, eating disorders, weight training, college recruiting and more. Quite simply, she has raised the bar for our program.

We wish her well and continued success in her future endeavors. Thank you, Jill.”

APPROVAL OF OVERNIGHT FIELD TRIPS (021306) Mrs. Lewis moved, seconded by Mrs. Johnston, to approve the following overnight field trips, as presented:

- a. IHHS Choirs (Men’s, Women’s, Premieres) – Smoky Mountain Music Festival, Gatlinburg, TN, April 18-21, 2013
- b. IHHS DECA students – State DECA Competition, Columbus, OH, March 15-16, 2013

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

ACCEPTANCE OF DONATIONS (021307) Mrs. Lewis moved, seconded by Mrs. Johnston, to accept the following donations from the Indian Hill Boosters:

- a. PS Physical Education – Award/Medals for Fitness is the Goal Program, \$159
- b. HS After Prom – donation, blacklight equipment, 2 – 8’ step ladders, \$3,047.18

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF MINUTES (021308) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the minutes of the January 8, 2013 meeting, as written. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF FINANCIAL REPORTS (021309) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the financial reports for the month ended January 31, 2013 including Fund Reports and Expenditure/Warrant Listings, totaling \$2,407,759.59, as follows:

General Fund	\$2,017,433.07
Debt Service Fund	\$.00
Permanent Improvement Fund	\$.00
Enterprise Funds	\$61,443.92
Special Revenue Funds	\$ 316,099.24
Agency Funds	\$ 12,783.36
TOTAL ALL FUNDS, January 31, 2013	\$2,407,759.59

INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – February 12, 2013

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL TO PAY INVOICES (021310) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the following invoices prior to payment in accordance with Section 5705.41 (D)(1):

VENDOR	ITEM DESCRIPTION	AMOUNT
Educational Records Bureau	WrAP Testing Materials-Pupil Services	\$13,628.41

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL OF CONTRACT FOR SERVICES WITH HAMILTON COUNTY BOARD OF DD (021311) Mr. Sharp moved, seconded by Mrs. Lewis, to approve the contract for services with the Hamilton County Board of Developmental Disabilities for children ages 6 through 21 who are identified as needing intensive educational services during the 2013-14 school year at the following rates:

\$40,000 per student for students served and transported by DD Services at BB Fairfax or Rost School; or
\$30,000 per student for students served at BB Fairfax or Rost School and transported by the District; or
\$25,000 per student for students served in a satellite location and transported by the District.

Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL TO WRITE SPECIFICATIONS AND ADVERTISE FOR BIDS (021312) Mr. Sharp moved, seconded by Mrs. Lewis, to write specifications and advertise for bids to purchase up to (2) school buses. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL TO WRITE SPECIFICATIONS AND ADVERTISE FOR BIDS (021313) Mr. Sharp moved, seconded by Mrs. Lewis, to write specifications and advertise for bids for the (3) turf replacement projects with MSA Architects, at an estimated cost of \$80,000. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

APPROVAL TO CONDUCT A FEASIBILITY STUDY FOR A CENTRAL UTILITY PLANT (021314) Mr. Sharp moved, seconded by Mrs. Lewis, to approve a feasibility study for a Central Utility Plant at Indian Hill High School/Middle School campuses with Duke Energy at a net estimated cost of \$22,200. Roll call vote was as follows:

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – February 12, 2013**

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

COMMITTEE REPORTS –Mr. Lutz, Operations Committee Chair, reported on the recent public forum on the Auxiliary Facilities Master Plan for District Athletic facilities. The meeting was attended by about 55 stakeholders, including coaches, parents, community members as well as school administration and board members. The Operations Committee is compiling the feedback received last evening and is pleased to have had such good attendance. Several attendees expressed interest in serving on various subcommittees as the implementation of the turf project begins and upper field improvements are undertaken.

PUBLIC COMMENTARY – none.

ADJOURNMENT (021315) Mrs. Lewis moved, seconded by Mr. Lutz, to adjourn the February 12, 2013 regular meeting of the Indian Hill Board of Education at 7:33 p.m. Roll call vote was as follows:

Mr. Grafe, aye
Mr. Lutz, aye

Mrs. Johnston, aye
Mr. Sharp, aye

Mrs. Lewis, aye

Board President

Treasurer